

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
**ANNUAL ORGANIZATIONAL MEETING**  
January 5, 2026

The annual organization meeting of the Washington Township Board of Supervisors was held at the above place and date.

Benjamin Brown called the meeting to order at 7:00 PM, followed by the pledge of allegiance and a moment of silence. The meeting was then turned over to Tina Lloyd, legal counsel representative.

**Board Members Present:**

Benjamin Brown      Kevin Stadheim  
Glenn Stoneroad      Paul Wertz

**Board Member Absent:**

Cynthia Stout

**Administrators and Others Present:**

Robert Crabb – Roadmaster  
Tina Lloyd – Legal Counsel  
Lori Brown – Citizen/Volunteer “note-taker”  
Laverne Brown – Citizen

Nominations were opened by Tina Lloyd to appoint a **Temporary Chairman:**  
Supervisor Brown nominated Glenn Stoneroad, second by Supervisor Stadheim. Motion carried with all voting yes. Tina Lloyd turned the meeting over to Temporary Chairman, Glenn Stoneroad.

Nominations were opened to appoint a **Temporary Secretary-Treasurer:**  
Supervisor Stadheim nominated Robert Crabb, second by Supervisor Brown. Motion carried with all voting yes.

Nominations were opened for **Permanent Position of Chairman:**  
Supervisor Stadheim nominated Benjamin Brown, second by Supervisor Stoneroad. With no other nominations, motion carried and Benjamin Brown was appointed as Chairman with all voting yes. The meeting was turned over to Supervisor Brown.

Nominations were opened for Position of **Vice Chairman:**  
Supervisor Stadheim nominated Glenn Stoneroad, second by Supervisor Brown. With no other nominations, motion carried and Glenn Stoneroad was appointed Vice Chairman with all voting yes.

Nominations were opened for the Position of **Secretary-Treasurer:**  
Supervisor Stoneroad nominated Robert Crabb as Interim Secretary-Treasurer, second by Supervisor Stadheim. With no other nominations, Robert Crabb was appointed Interim Secretary-Treasurer with all voting yes.

**Public Comments:** None.

**Affirmation of Those Employed by Washing Township:**

Full Time:

Roadmaster: Robert Crabb  
Public Works: Cole P. Long & Isaiah Daniels, Jr.  
Secretary-Treasurer (Interim): Robert Crabb

Part Time as Needed:

Secretary-Treasurer: Wanda Hockenberry / Heidi Mace  
Public works: Cale Welker  
Authority Plant Operators: Neal Harris, Travis Zearing

**Set Employee Hourly Wage Rates:**

The Board of Supervisors approved a 4% wage increase.

Establish the **Treasurer's Bond Limit** for Secretary-Treasurer at \$175,000.00.

**Re-appointments/Fee Schedules**

- **Independent Auditor**, Wagner, Dreese, Elsasser & Associates, PC
- **Legal Counsel**, Kerwin & Kerwin, LLP, Joseph D. Kerwin
- **Engineer**, Meck-Tech, Inc. and Stahl-Sheaffer
- **Zoning/Codes Enforcement Officer & Flood Plain Administrator**, Lehigh Engineering, LLC, Ralph Hummel
- **Sewage Enforcement Officer**, Brian & Carrie McFeaters
- **Alternate Sewage Enforcement Officer**, Michael Brown
- **UCC Building Codes Officials/Inspectors**, Lehigh Engineering, Light-Heigel & Associates, BIU (Building Inspection Underwriters)
- **Emergency Management Coordinator**, David Shelleman
- **Planning Commission**, Laverne Brown
- **Zoning Hearing Board**, Andrea Miller
- **Elizabethville Area Authority**, Thomas Welker
- **Washington Township Authority**, Matthew Boyer – Term expires: 12/31/2029
- **Washington Township Auditors**, Monica L. Koontz
- **Tax Collection Committee Delegate**, Kaye Thoma
- **Open Records Officer**, (was Donna Sitlinger)

**Reaffirm Holiday/Office Closings for 2026:** New Years Day, Presidents Day, Good Friday, Memorial Day, July Fourth, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Day and the day before or after Christmas.

**Depositories:** Truist Bank, Mid Penn Bank, Link Bank, Bank of Bird-In-Hand

**Establish 2026 Regular Monthly Meeting Dates of the Board of Supervisors:** January 5 & 20, February 3 & 17, March 3 & 17, April 7 & 21, May 5 & 19, June 2 & 16, July 7 & 21, August 4 & 18, September 1 & 15, October 6 & 20, November 5 & 17, December 1 & 15, beginning at 7:00 PM.

**Publications for Advertisements and Announcements:** Citizen-Standard, Patriot News/Penn Live, The Daily Item, Pottsville Republican, B98.3 and WQLV98.9.

**2026 Personal Mileage Reimbursement rate** .725 per mile as announced by the IRS.

Supervisor Stadheim made a motion to Reaffirm all of the above, second by Supervisor Stoneroad. Roll call vote: Brown (yes), Stadheim (yes), Stoneroad (yes), Wertz (yes). Motion carried.

**Public Comments:** None

Supervisor Stoneroad made a motion to adjourn the **Annual Organization Meeting**, second by Supervisor Stadheim. Motion carried. The Annual Organization meeting adjourned at 7:10 PM.

Respectfully submitted,

Lori A. Brown