

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
November 6, 2025

The Washington Township Board of Supervisors held their regular meeting at the municipal building on November 6, 2025.

Benjamin Brown, Chairman of the Board of Supervisors, called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Benjamin Brown Cynthia Stout
Glenn Stoneroad

Board Members Absent:

Gerald Lettich Kevin Stadheim

Administrators and Others Present:

Donna Sitlinger – Secretary
Joseph Kerwin, Esq. – Board Solicitor
Robert Crabb – Roadmaster
Citizens - 1

PUBLIC COMMENTS:

Benjamin Brown, Chairman of the Board of Supervisors called for public comments with no response.

MINUTES:

Supr. Stoneroad made a motion to approve the meeting minutes of the October 21, 2025 regular meeting, as presented, second by Supr. Stout. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$7,094.68
Street Light Fund: 1,125.95
Liquid Fuels Fund: 8,783.67

Supr. Stout made a motion to approve the payment of the invoices as listed, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

OLD BUSINESS:

Kegerreis Outdoor Advertising – Billboard Proposal

Due to concerns of the proximity of the digital sign to the high traffic area and the installed traffic signal at the intersection of Kocher Lane and State Route 209, Supr. Brown made a motion to deny Kegerreis Outdoor Advertising LLC Request for Sign Approval Application, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

Supr. Stout made a motion to advise Summit Locations that a new application must be submitted if changes are proposed from a prior application that was filed, second by Supr. Stoneroad. Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

Water Run-Off Concern

The Sewage Enforcement Officer recently conducted a site visit to investigate a complaint received from a property owner expressing concerns of gray water infiltrating onto his property. The Sewage Enforcement Officer confirmed the source of the water run-off and will be contacting the property owner.

Supr. Stout questioned what is the terrible smell on South Crossroad's Road? After brief discussion, Supr. Stoneroad made a motion to send a letter to the property owner to ask if they have a permit for the

product being stored in the manure holding tank, second by Supr. Brown. Roll Call Vote: Stonerod (yes) Brown (yes) Stout (yes) Motion carried.

PA One Call Incident

Solicitor Kerwin plans to contact the PA PUC concerning the matter.

NEW BUSINESS:

Certificate of Deposit Maturity

A certificate of deposit held at Bank of Bird-in Hand matured on 11/05/25. Supr. Stout made a motion to transfer the balance of the matured certificate of deposit and open a new certificate of deposit for a 12- month term at 4.05% APY, second by Supr. Brown. Roll Call Vote: Stonerod (yes) Brown (yes) Stout (yes) Motion carried.

Adopt Ordinance 2025-02 – Amendments to Chapter 15 Motor Vehicles and Traffic

After being duly advertised in the October 16, 2025 publication of The Citizen Standard, Supr. Stonerod made a motion to adopt Ordinance 2025-02, Amendments to Chapter 15 Motor Vehicles and Traffic, second by Supr. Brown. Roll Call Vote: Stonerod (yes) Brown (yes) Stout (yes) Motion carried.

Execute Dauphin County Local Share Municipal Grant Agreements

Supr. Stonerod made a motion to approve executing the Dauphin County Local Share Municipal Grant Agreements for Washington Township, Washington Township Authority and YMCA, second by Supr. Stout. Roll Call Vote: Stonerod (yes) Brown (yes) Stout (yes) Motion carried.

Municipal Snow Removal Agreement 2025-2026

Supr. Brown made a motion to approve executing the 2025-2026 Municipal Winter Agreement from the Pennsylvania Department of Transportation to snowplow North Church Street and Rakers Mill Road, second by Supr. Stout. Roll Call Vote: Stonerod (yes) Brown (yes) Stout (yes) Motion carried.

Winter Maintenance Policy

Supr. Stout made a motion to approve the Township's Winter Maintenance & Emergency Policy & Procedures effective November 1, 2025 through October 31, 2026, second by Supr. Brown. Roll Call Vote: Stonerod (yes) Brown (yes) Stout (yes) Motion carried.

Anti-Skid Quotes

Supr. Stout made a motion to accept the low quote received from Meckley's Limestone Products for 70 tons of anti-skid at \$17.50 per ton and \$5.70 per ton hauling charge, second by Supr. Stonerod. Roll Call Vote: Stonerod (yes) Brown (yes) Stout (yes) Motion carried.

A brief discussion was held in reference to the Dauphin County Board of Assessment Appeals hearing decision, approving to lower the assessment value of the Walmart property.

SUPERVISORS REPORT:

Solicitor Kerwin advised a proposal was received from Dauphin County on a monthly rent agreement. A copy of the proposal was provided to the Supervisors. Solicitor Kerwin advised he will continue to work to finalize the agreement.

JERRY LETTICH: Absent.

Washington Township Authority:

BENJAMIN BROWN: No report.

Recycling & Landfill:

KEVIN STADHEIM: Absent

Road Crew Report:

Roadmaster Crabb reported on the following:

- Road Crew is currently mounting the snow removal equipment on the trucks.

GLENN STONEROAD:

Upper Dauphin School District & COG:

The EMS Committee and COG members will be meeting later this month.

CYNTHIA STOUT: No report.

Parks & Recreation & Reliance Hose Company No. 1:

The Secretary reported KMIT recently disbursed a Workers Compensation Insurance Dividend of \$2,703.00 to the Township.

BUDGET:

The proposed 2026 budget was reviewed.

Supr. Stout made a motion to revise the General Fund Budget to reflect the maintenance of the parking lot to seal coat/fog seal for the south rear parking lot and paving material for the front center parking lot and no tax increases to be implemented; to tentatively approve the proposed 2026 budget and advertise that the budget is available for public inspection, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

PUBLIC COMMENTS:

Benjamin Brown, Chairman of the Board of Supervisors called for public comments with no response.

ANNOUNCEMENTS:

Planning Commission: Monday, November 10, 2025

Authority: Tuesday, November 11, 2025

Supervisors: Tuesday, November 18, 2025

Recreation Board: Wednesday, November 19, 2025 (8PM)

Unless otherwise indicated, all meetings are held at the Washington Township Municipal Building, and begin at 7 PM

ADJOURNMENT:

There being no further business, Supr. Stout made a motion to adjourn the meeting, second by Supr. Stoneroad. Motion carried. Meeting adjourned at 8:22 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary