

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
September 16, 2025

The Washington Township Board of Supervisors held their regular meeting at the municipal building on September 16, 2025.

Benjamin Brown, Chairman of the Board of Supervisors, called the meeting to order at 7:01 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Benjamin Brown	Cynthia Stout
Glenn Stonerod	Gerald Lettich
Kevin Stadheim	

Administrators and Others Present:

Donna Sitlinger – Secretary
Citizens - 2

PUBLIC COMMENTS:

Benjamin Brown, Chairman of the Board of Supervisors called for public comments with no response.

MINUTES:

Supr. Lettich made a motion to approve the meeting minutes of the September 2, 2025 regular meeting, as presented, second by Supr. Stout. Motion carried.

PAYMENT OF INVOICES:

General Fund:	\$3,414.05
Street Light Fund:	1,077.57

Supr. Lettich made a motion to approve the payment of the invoices as listed, second by Supr. Stonerod. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

OTHER BUSINESS:

Operation & Maintenance Agreement Stormwater Management-Joshua Rudy

Supr. Lettich made a motion to approve executing the Operation and Maintenance Agreement Stormwater Management Best Practices and Post Construction Stormwater Management Plan for property parcel 66-015-029, conditional upon all items were addressed to the township engineer's satisfaction, second by Supr. Stonerod. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

OLD BUSINESS:

PA One Call Incident

Solicitor Kerwin is currently investigating the incident.

Data Centers Ordinance Information

The Secretary announced Karen Dixon from Tri-County Regional Planning Commission will be attending the October 21, 2025 meeting.

Emergency Medical Service (EMS) Tax

Discussion tabled until the next meeting.

NEW BUSINESS:

Adopt Ordinance 2025-02 (Proposed Amendments to Chapter 15 Motor Vehicles & Traffic)

After briefly discussing the proposed amendment to revise John's Street to a one-way street, Supr. Lettich made a motion to omit §15-207 one-way street established and re-advertised the proposed ordinance to adopt, second by Supr. Stout. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

PSATS Ballot

Supr. Lettich made a motion to vote for the one candidate listed on the PSATS Unemployment Compensation Group Trust, 2025 Ballot for Election of Trustees, second by Supr. Stout. Motion carried.

Water Run-Off Concern

Supr. Lettich made a motion to ask the Sewage Enforcement Officer to conduct a site visit on tax parcel 66-011-010 to investigate the property owner's concerns of gray water infiltrating onto his property, second by Supr. Stout. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Trick or Treat Night:

Supr. Lettich made a motion to approve Trick or Treat Night be scheduled Thursday, October 30, 2025 6-8 PM, second by Supr. Stadheim. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried. **Resolution 2025-13**

Certificate of Deposit Maturity

It is the consensus of the Supervisors for the Secretary to obtain renewal rates on a certificate of deposit that matures September 25.

Burning Concern

Supr. Stadheim made a motion to send a letter to the property owner and tenant of tax parcel 66-011-129 to advise of a burning complaint received, second by Supr. Lettich. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Dauphin County Local Share Municipal Grant Application

Supr. Stout made a motion to execute the Certification of Non-Contingency, second by Supr. Lettich. Motion carried.

Newsletter

Supr. Lettich made a motion to approve and mail the fall newsletter as printed, second by Supr. Stadheim. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Disposal of Records

Supr. Lettich made a motion to approve disposing of the records as listed on **Resolution 2025-14**, second by Supr. Stadheim. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Letter of Support – Tri County Regional Planning Commission

Supr. Lettich made a motion to approve submitting a letter of support to the Tri County Regional Planning Commission in support of applying for a Municipal Assistance Program grant to assist with developing the Dauphin County Comprehensive Plan, second by Supr. Stadheim. Motion carried.

Budget 2026

The Supervisors reviewed a list of the current appointed and vacant positions.

SUPERVISORS REPORT:**KEVIN STADHEIM:****Road Crew Report:**

Supr. Lettich made a motion to approve the purchase of a Big Tex Landscape Utility Trailer from the Trailer Superstore at a cost of \$5,499 and piggyback off of the Co-Stars Contract to purchase an Eager Beaver Model 20 XPT Trailer from Tri-State Trailer Sales at a cost of \$30,750, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

GLENN STONEROAD: No report.

Upper Dauphin School District & COG:

CYNTHIA STOUT: No report.

Parks & Recreation & Reliance Hose Company No. 1:

JERRY LETTICH: No report.

Washington Township Authority:

BENJAMIN BROWN: No report.

Recycling & Landfill:**PUBLIC COMMENTS:**

Benjamin Brown, Chairman of the Board of Supervisors called for public comments with no response.

ANNOUNCEMENTS:

Recreation Board: Wednesday, September 17, 2025 (8PM)

Fall Cleanup – Saturday, October 4, 2025 8AM – 3PM

Planning Commission: Monday, October 6, 2025

Supervisors: Tuesday, October 7, 2025

Authority: Tuesday, October 14, 2025

Unless otherwise indicated, all meetings are held at the Washington Township Municipal Building, and begin at 7 PM

ADJOURNMENT:

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. Meeting adjourned at 7:49 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary