

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
August 19, 2025

The Washington Township Board of Supervisors held their regular meeting at the municipal building on August 19, 2025.

Benjamin Brown, Chairman of the Board of Supervisors, called the meeting to order at 7:01 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Kevin Stadheim              Benjamin Brown  
Cynthia Stout              Glenn Stoneroad

**Board Member Absent:**

Gerald Lettich

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Roadmaster – Robert Crabb  
William Burch – Burch Associates  
Citizens – 4

**PUBLIC COMMENTS:**

Benjamin Brown, Chairman of the Board of Supervisors called for public comments with no response.

**MINUTES:**

Supr. Stout made a motion to approve the meeting minutes of the August 5, 2025 regular meeting, as presented, second by Supr. Stadheim. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:              \$ 911.99  
Street Light Fund:        1061.41

Supr. Stout made a motion to approve the payment of the invoices as listed, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**OTHER BUSINESS:**

**Final Land Development Plan (Amos & Marianne Beiler)**

The plan consists of the construction of a 48' x 464' chicken house and associated stormwater management facilities on property parcel 66-007-007. Supr. Stadheim made a motion to approve the final land development plan and the following items:

- Waivers requested: §22.304 submit a final plan without first submitting a preliminary plan; §22.509 to either dedicate land for recreational use or a fee in lieu of be paid.
- Approve to waive the requirement for conditional use for commercial poultry and livestock as per §27-403 (1) A of Chapter 27 of the zoning ordinance.
- Execute the Operation & Maintenance Agreement for stormwater management.
- Provide a Letter of Credit.

seconded by motion of Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) **Resolution 2025-11**

At Roadmaster Crabb's request, Bill Burch will mention to the Beiler's that the Township would like to discuss with them the possibility of adding a cul-de-sac on Harmon Lane.

**Final Land Development Plan (Indian Trail Country Market)**

The plan consists of the reconstruction of an 18,728 square foot grocery store and associated stormwater management facilities on property parcel 66-009-024. Supr. Stout made a motion to approve the final land development plan conditional upon the township engineer's satisfactory review of the plan and approve the following items:

- Waivers requested: \$22,304 submit a final plan without first submitting a preliminary plan; \$22,509 to either dedicate land for recreational use or a fee in lieu of be paid.
- Execute the Operation & Maintenance Agreement for stormwater management.
- Provide a Letter of Credit.

seconded by motion of Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried. **Resolution 2025-12**

**OLD BUSINESS:**

Supr. Brown recapped the key points of interest that were discussed during the July 17th COG meeting regarding the assessment completed by Robb Consulting to better support the long-term needs of the existing emergency medical services in northern Dauphin County.

**NEW BUSINESS:**

**Letter of Support (Trick or Trot Event)**

Supr. Stoneroad made a motion to support the Upper Dauphin Area Trojan Educational Foundation's Trick or Trot Event, to be held on October 26<sup>th</sup>, and provide a letter of support to be included with their application to PennDOT, second by Supr. Stout. Motion carried.

**Employee Medical Benefits Renewal**

Supr. Stoneroad made a motion to approve renewing the current employee medical benefits coverage, Highmark Blue Shield, PPO, effective, October 1, 2025, through September 30, 2026, noting the renewal reflects a 12.42% increase and continue with the benefits for vision and dental coverage that renew separately, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Request for County Sponsorship – Local Share Municipal Grant Application**

Supr. Stout made a motion to approve submitting a request to the Dauphin County Gaming Board asking the Dauphin County Board of Commissioners to sponsor the Local Share Municipal Grant Application that the township intends to submit for the 2025-2026 grant cycle of up to \$100,000 for debt reduction, second by Supr. Stadheim. Motion carried.

**Elizabethville Area Authority – Notice of Renewal Application**

The Elizabethville Area Authority recently provided written notice regarding their recent filing of renewal applications for water withdrawals with the Susquehanna River Basin Commission (SRBC). The Supervisors had no comments to forward to the SRBC.

**Payment Request – Grant Funding**

In accordance with the Dauphin County Local Share Gaming Grant Agreement, Supr. Stoneroad made a motion to submit a payment request to DCED to be reimbursed for the May-June-July-Aug loan payments made to LINK Bank for the roof-over project, second by Supr. Stout.

- Dauphin County Local Share Gaming Grant Agreement 2023-60 totaling \$7,579.28.
- Dauphin County Local Share Gaming Grant Agreement 2024-63 totaling \$1,990.84.

Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried. It was noted this would be the final request for payment regarding Grant Agreement 2023-60, as all funds awarded would be disbursed.

**Fall Cleanup**

Supr. Stout made a motion to approve Saturday, October 4, 2025 as Fall Cleanup Day; the Secretary to contact Heim's Disposal to reserve roll off containers; permission to Cole Long, to receive any items that can be recycled; the Roadmaster to find volunteers to help out for the day and compensate each volunteer \$110; second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Proposed Ordinance Amendments to Chapter 15, Part 2, Motor Vehicles and Traffic**

After reviewing proposed amendments to Chapter 15, Motor Vehicles and Traffic of the Code of Ordinances, Supr. Stoneroad made a motion to approve advertising the amendments proposed, with the intent to adopt the proposed amendments during the Supervisors September 16, 2025 meeting, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (no) Motion carried.

**SUPERVISORS REPORT:**

**JERRY LETTICH:** Absent.

**Washington Township Authority:**

**BENJAMIN BROWN:** No report.

**Recycling & Landfill:**

**KEVIN STADHEIM:**

**Road Crew Report:**

Roadmaster Crabb reported the road crew is working on the following projects:

- Trimming tree limbs in Loyaltown.
- A brief discussion was held on a PA One Call incident.

**GLENN STONEROAD:** No report.

**Upper Dauphin School District & COG:**

**CYNTHIA STOUT:** No report.

**Parks & Recreation & Reliance Hose Company No. 1:****PUBLIC COMMENTS:**

Benjamin Brown, Chairman of the Board of Supervisors called for public comments with no response.

**ANNOUNCEMENTS:**

Recreation Board: Wednesday, August 20, 2025 (8PM)

Supervisors: Tuesday, September 2, 2025

Planning Commission: Monday, September 8, 2025

Authority: Tuesday, September 9, 2025

Unless otherwise indicated, all meetings are held at the Washington Township Municipal Building, and begin at 7 PM

**ADJOURNMENT:**

There being no further business, Supr. Stout made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. Meeting adjourned at 7:52 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary