

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
July 15, 2025

The Washington Township Board of Supervisors held their regular meeting at the municipal building on July 15, 2025.

Benjamin Brown, Chairman of the Board of Supervisors, called the meeting to order at 7:02 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Benjamin Brown              Kevin Stadheim  
Glenn Stoneroad

**Board Members Absent:**

Gerald Lettich              Cynthia Stout

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Citizens – 3

**PUBLIC COMMENTS:**

Benjamin Brown, Chairman of the Board of Supervisors called for public comments with no response.

**MINUTES:**

Supr. Stadheim made a motion to approve the meeting minutes of July 1, 2025 public hearing and regular meeting, as presented, second by Supr. Stoneroad. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:      \$14,446.82  
Street Light Fund:    1,061.16  
Fire Hydrant Fund:    1,665.00

Supr. Stoneroad made a motion to approve the payment of the invoices as listed, and pay the following bills not listed: PPL, Frontier & Pennsylvania Portables, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**OLD BUSINESS:**

There was no old business to discuss.

**NEW BUSINESS:**

**Request for Sign Approval**

Supr. Stadheim made a motion to approve the Request for Electronic Sign Application submitted by Gregfeld-KC Sign Co on behalf of the Upper Dauphin Area School District, to replace the existing changeable message sign that is located at the high school complex, with an LED message sign, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**Certificate of Maturity**

A certificate of deposit held at Mid Penn Bank will mature on July 16, 2025. The Secretary will contact the Supervisors with the interest rates and terms currently offered after the maturity date.

**HOP – Northern Dauphin Christian School**

The Northern Dauphin Christian School is working on the PennDOT permitting of a proposed driveway onto North Market Street (SR225). A scoping application has been prepared and PennDOT has requested the Township's input on the proposed scope of study. After discussion, Supr. Stoneroad made a motion that there are no comments to forward to PennDOT, second by Supr. Stadheim. Motion carried.

**Financial Report**

The Supervisors were provided with a financial report of all funds encompassing the period of January 1, 2025, through June 30, 2025. The financial report was briefly reviewed. The Secretary provided the Supervisors with a copy of the 2024 audit completed by the appointed auditing firm of Wagner, Dreese, Elsasser & Associates.

The Secretary reported on the following:

- After completing a site survey, MIB (Mutual Inspection Bureau, Inc.) completed their appraisal of township property. MIB provided a revision of valuation to establish accurate values for the township's insurance program. The Supervisors were provided with a copy of the report.
- The Secretary advised Keystone-Deibler, Straub & Troutman is beginning the renewal review of the insurance policy. After brief discussion, it is the consensus of the Supervisors to remain with the current insurance agent.

**SUPERVISORS REPORT:****GLENN STONEROAD:****Upper Dauphin School District & COG:**

Supr. Stoneroad announced COG will meet Thursday evening. Recommendations from a study that was conducted to form the development of a regional plan to sustain high-quality emergency services for Northern Dauphin County will be discussed.

**CYNTHIA STOUT:** Absent.

**Parks & Recreation & Reliance Hose Company No. 1:**

**JERRY LETTICH:** Absent.

**Washington Township Authority:** No report.**BENJAMIN BROWN:****Recycling & Landfill:** No report.

**KEVIN STADHEIM:** No report.

**PUBLIC COMMENTS:**

Benjamin Brown, Chairman of the Board of Supervisors called for public comments with no response.

**ANNOUNCEMENTS:**

Recreation Board: Wednesday, July 16, 2025 (8PM)

COG: Thursday, July 17, 2025 (6:30PM)

Planning Commission: Monday, August 4, 2025

Supervisors: Tuesday, August 5, 2025

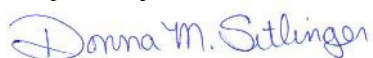
Authority: Tuesday, August 12, 2025

Unless otherwise indicated, all meetings are held at the Washington Township Municipal Building, and begin at 7 PM

**ADJOURNMENT:**

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stoneroad. Motion carried. Meeting adjourned at 7:35 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary

July 15, 2025