

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
July 1, 2025

The Washington Township Board of Supervisors held their regular meeting at the municipal building on July 1, 2025.

Benjamin Brown, Chairman of the Board of Supervisors, called the meeting to order at 7:03 PM, following the Public Hearing.

Board Members Present:

Kevin Stadheim Benjamin Brown
Gerald Lettich Glenn Stoneroad

Board Member Absent:

Glenn Stoneroad Cynthia Stout

Administrators and Others Present:

Donna Sitlinger – Secretary
Joseph Kerwin, Esq. – Board Solicitor
Robert Crabb – Roadmaster
Laverne Brown, Sr. – Chairman, Washington Township Planning Commission
Citizens – 7

MINUTES:

Supr. Stadheim made a motion to approve the meeting minutes of June 17, 2025, as presented, second by Supr. Lettich. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$ 6,750.92

Supr. Lettich made a motion to approve the payment of the invoices as listed, including the fuel bill from Wex Bank; Room Service Express; PA One Call, second by Supr. Stadheim. Roll Call Vote: Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

OTHER BUSINESS:

Decision-Public Hearing- Solar Energy Systems

Supr. Lettich made a motion to adopt Ordinance 2025-01, amendments to Chapter 27 of the zoning ordinance regulating solar energy systems, second by Supr. Stadheim. Roll Call Vote: Stadheim (yes) Lettich (yes) Brown (yes) Motion carried. **Ordinance 2025-01.**

Pre/Final Land Development Plan/Post Construction Stormwater Management Plan/Sewage Facilities Planning Module for the Northern Dauphin County Christian School Association

Chairman, Benjamin Brown recognized Mike Thorley, Engineer from Chrisland Engineering. Mike advised the land development plan proposes the construction of a school building; athletic fields; access drives; parking; utilities; and associated stormwater management facilities. The applicant is seeking conditional approval this evening. A brief question period was held. After the conclusion of discussion, Supr. Lettich made a motion to approve the following waivers that were requested:

- 22-304 Submit a final plan without first submitting a preliminary plan.
- 22.307 To allow the plan to be shown at a scale smaller than 1" = 50'.
- 22-509 Dedicate land suitable for recreational use or the payment of a fee in lieu of dedication of land.

and to grant conditional approval of the land development plan contingent upon the receipt of an executed O&M/BMP Stormwater Management Agreement; receipt of approval from DEP for the Sewage Facilities Planning Module; NPDES Permit; HOP; Letter of Credit for Improvements;

Developers Agreement, second by Supr. Stadheim. Roll Call Vote: Stadheim (yes) Lettich (yes) Brown (yes) Motion carried. **Resolution No. 2025-09**

OLD BUSINESS:

Municipal Building Update

Solicitor Kerwin Reported:

- A meeting is scheduled next week with Dauphin County to discuss the finalization of the lease.

Roadmaster Crabb reported:

- The emergency lock system is still not resolved.
- The road crew completed the landscaping around the building.

NEW BUSINESS:

Certificate of Deposit Maturity

Supr. Stadheim made a motion to approve the renewal of a certificate of deposit that recently matured at Mid Penn Bank for a term of three months at an annual percentage yield of 4.10%, second by Supr. Lettich. Roll Call Vote: Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Nuisance Property Update

A brief discussion was held on the notice of violation letters recently issued by the zoning/code's enforcement officer. It was noted the one property was 90% cleaned up and the other property is still pending.

Dauphin County Hazard Mitigation Plan

Supr. Stadheim made a motion to adopt Dauphin County's Hazard Mitigation Plan, second by Supr. Brown. Roll Call Vote: Stadheim (yes) Lettich (yes) Brown (yes) Motion carried. **Resolution 2025-10.**

The Secretary reported on the following:

- FEMA is in the process of updating the Flood Insurance Rate Maps for Dauphin County.
- The Pennsylvania Municipal Retirement System provided notice that the Washington Township Pension Plan was allocated \$13,088.00 in excess interest. The excess interest award will be credited to the municipal reserve to offset future expenses.
- Dauphin County Department of Solid Waste and Recycling asked to remove all mention of Waste Management's Household Hazardous Waste (HHW) Curbside Program from websites and literature as the current HHW contract with Waste Management is not sustainable for the residents of Dauphin County needs. Dauphin County is currently looking into coordinating a once-a-year drop-off event for 2026.

SOLICITOR REPORT:

Solicitor Kerwin advised the representatives of the sign company were not available to attend tonight's meeting.

SUPERVISORS REPORT:

KEVIN STADHEIM:

Road Report:

Roadmaster Crabb reported on the following:

- Supr. Stadheim made a motion to approve the sale of various miscellaneous items that were recently posted on the municibid website to the high bidder, with the sales totaling \$52.00 and approval to dispose of a push mower and 5X jacket that were not bid on, second by Supr. Lettich. Roll Call Vote: Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.
- PennDOT plans to peel the blacktop out of the Loyalton intersection instead of milling later this month.

- Planning to recommend three road changes for the Supervisor's consideration later this year. John's Street change to a one-way street; re-locate existing stop signs to a new location on Romberger Road and Lebo Street.

GLENN STONEROD: Absent.

Upper Dauphin School District & COG:

CYNTHIA STOUT: Absent.

Parks & Recreation & Reliance Hose Company No. 1:

JERRY LETTICH:

Washington Township Authority: No report.

BENJAMIN BROWN:

Recycling & Landfill: No report.

PUBLIC COMMENTS:

Benjamin Brown, Chairman of the Board of Supervisors called for public comments with no response.

ANNOUNCEMENTS:

Planning Commission: Monday, July 7, 2025

Authority: Tuesday, July 8, 2025

Supervisors: Tuesday, July 15, 2025

Recreation Board: Wednesday, July 16, 2025 (8PM)

COG: Thursday, July 17, 2025 (6:30PM)

Unless otherwise indicated, all meetings are held at the Washington Township Municipal Building, and begin at 7 PM

ADJOURNMENT:

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Brown. Motion carried. Meeting adjourned at 7:44 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary