

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
April 1, 2025

The Washington Township Board of Supervisors held their regular meeting at the municipal building on April 1, 2025.

Chairman, Benjamin Brown called the meeting to order at 7:14 PM, following the Conditional Use Hearing.

**Board Members Present:**

Glenn Stonerod	Gerald Lettich
Benjamin Brown	Cynthia Stout
Kevin Stadheim	

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Robert Crabb – Roadmaster  
Joseph Kerwin, Esq. – Board Solicitor  
Ralph Hummel – Zoning/Codes Enforcement Officer  
Laverne Brown, Sr., Chairman – Washington Township Planning Commission  
Citizens – 3

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**MINUTES:**

Supr. Stout made a motion to approve the minutes of March 18, 2025, as presented, second by Supr. Lettich. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:           \$3,922.84

Supr. Lettich made a motion to approve the payment of the invoices as listed, plus the Wex Bank fuel bill and petty cash, second by Supr. Stadheim. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**OTHER BUSINESS:**

**Decision – Ronald Bednar Conditional Use Hearing**

Supr. Stout made a motion to approve the Conditional Use Application submitted by Ronald Bednar for the seasonal use of a cabin and garage constructed on tax parcel 66-019-001, second by Supr. Lettich. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**OLD BUSINESS:**

**Municipal Building Update**

Solicitor Kerwin will be meeting with Commissioner Hartwig later this week to discuss the renovation/addition portion of the leased premises. In response to the electrical contractor's email, Solicitor Kerwin will send the contractor an email advising him to go ahead and contact Roadmaster Crabb.

**PSATS Convention**

Registration is open for the 2025 Annual Educational Conference & Exhibit Show in Hershey, May 4-7.

**NEW BUSINESS:****Delinquent Septic Tank Pumping's**

Supr. Lettich made a motion to approve mailing a certified letter to property owners who are delinquent in providing proof that they had their septic tank pumped during the past five years, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**Reimbursement Request – Grant Number 2024-63**

Supr. Lettich made a motion to request reimbursement of \$26,232.00 in accordance with the Dauphin County Local Share Gaming Grant Agreement 2024-63 awarded for the design fee expenses related to the municipal building renovation/expansion project, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**E-Code 360**

Tabled.

**Land Development Plan/PCSWMG Agreement – Main Street Urgent Care Center**

Tabled.

**Certificate of Deposit**

Supr. Stout made a motion to approve opening a new certificate of deposit with Mid Penn Bank. Amount invested \$250,000.00, the funds transferred from the money market, term of 3 months at 4.30% APY, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**SOLICITOR REPORT:**

Solicitor Kerwin commented after speaking with the legal counsel representing the new land development for the Anthony Hoover Ag Operation, he advises he does not think we can require them to hold a conditional use hearing as the chicken houses meet the criteria for the agriculture zoned district. Ralph Hummel, Zoning/Codes Enforcement Officer commented there is no specific definition for commercial poultry and feels the ordinance is not enforceable. Supr. Lettich made a motion to approve waiving the requirement of conditional use for the Anthony Hoover Ag Operation new land development, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**SUPERVISORS REPORT:****GLENN STONEROAD:****Upper Dauphin School District & COG:****COG:**

Supr. Stoneroad advised the Robb Group will soon be presenting their recommendations on the EMS Study.

**UDASD:**

Supr. Stoneroad advised the school district has begun the excavation for their solar energy system project.

**CYNTHIA STOUT:**

**Parks & Recreation & Reliance Hose Company No. 1:** No report.

**JERRY LETTICH:**

**Washington Township Authority:** No report.

**BENJAMIN BROWN:**

**Recycling & Landfill:** No report.

**KEVIN STADHEIM:****Road Report:**

Roadmaster Crabb reported on the following:

- The following items received bids on the municibid website: Used interior metal double door with frame \$231; Used interior wood door with frame & new door without frame \$56; Used full view aluminum entrance doors & frames with side windows \$51; Used full view aluminum double entrance doors \$42, New stainless steel corner guards \$111; Used miscellaneous building supplies, commercial bathroom mirror \$28; Used flag pole & flag \$16; New metal door frame \$25; No bids received on the used Oasis water cooler/heater and used Southland 20 push mower. Supr. Lettich made a motion to accept the bids received and approval to dispose of the Oasis water cooler/heater and used Southland 20 push mower, second by Supr. Stonerod. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.
- The flashing speed limit sign recently erected in Loyalton appears to be influencing motorists' speeds.
- As per notice from Supr. Stonerod, the Borough is proposing to install a drain in the alley adjacent to the Special Place.
- It is time to consider replacing the loader as it is significantly rusting.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Planning Commission: Monday, April 7, 2025

Authority: Tuesday, April 8, 2025

Supervisors: Tuesday, April 15, 2025

Recreation Board: Wednesday, April 16, 2025 (8PM)

Spring Cleanup: Saturday, May 3, 2025, 8AM – 3 PM.

**ADJOURNMENT:**

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. Meeting adjourned at 8:40 PM.

Respectfully submitted,

Donna M. Sitlinger  
Secretary