

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
March 18, 2025

The Washington Township Board of Supervisors held their regular meeting at the municipal building on March 18, 2025.

Chairman, Benjamin Brown called the meeting to order at 7:02 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Cynthia Stout Benjamin Brown
Glenn Stoneroad

Board Members Present:

Kevin Stadheim Gerald Lettich

Administrators and Others Present:

Donna Sitlinger – Secretary
Robert Crabb – Roadmaster
William Burch – Burch Associates
Scott Shambach - Meck-Tech
Chad Klinedinst, Dip Smith, Damian Zampogna – McClure Company
Citizens – None

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

Supr. Stout made a motion to approve the minutes of March 4, 2025, as presented, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$5,259.79
Liquid Fuels Fund: 145.93
Street Light Fund: 1,111.91

Supr. Stout made a motion to approve the payment of the invoices as listed, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

OTHER BUSINESS:

Parking Lot Improvements – Family Practice Center

Chairman Benjamin Brown recognized Scott Shambach from Meck-Tech. Scott briefly explained the minimal impact of development proposed to increase the number of parking spaces on the D & C Realty, LP - Family Practice Center property. With the minimal impact, the property owner is asking for waivers for stormwater requirements and land development plan approval. After brief discussion, Supr. Stout made a motion to approve the waivers requested, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

P/F Land Development Plan & PCSWMGT Plan/Agreement – Upper Dauphin School District Solar Project

Chairman Benjamin Brown recognized the following representatives from McClure Company: Chad Klinedinst, Dip Smith, Damian Zampogna, representing the development of a solar energy facility project proposed on the Upper Dauphin School District elementary/middle school property. Trevor Hess, Township engineer from Meck-Tech was present virtually. Following a discussion and question period, Supr. Stoneroad made a motion to approve the requested waivers:

- 22-304 Submission of final plan without first submitting a preliminary plan.
- 22-509 Dedication of land for recreational use or a fee in lieu of, be paid.
- 9-302 Allow solar panels to be considered pervious cover.

and approve the Preliminary/Final Land Development Plan and Post Construction Stormwater E&S Plan and Operation & Maintenance Agreement, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried **Resolution 2025-07**

Transportation Impact Study Comments – Upper Dauphin School District Driveways

Chairman Benjamin Brown recognized Bill Burch from Burch Associates, representing the school district's proposed development project along North Church Street. PennDOT is waiting to receive input from the township on any traffic activity concerns involving the two proposed driveways. After discussing this matter, Supr. Stoneroad made a motion to ask the township engineer to draft a letter to PennDOT expressing the Supervisors concern of pedestrian safety, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

OLD BUSINESS:

Municipal Building Update

Roadmaster Crabb advised the electrical contractor, W.L. Byers, responded by email to Solicitor Kerwin's correspondence regarding unfinished punch list items. The Roadmaster provided a copy of the email response to the Supervisors and will ask Solicitor Kerwin to respond to the contractors' request to discuss the door lock panic system.

Code Services Inquiry

It is the consensus of the Supervisors to table consideration of Barry Isett & Associates, invitation to provide code services to Washington Township until a later date.

NEW BUSINESS:

Seasonal Fee – Yard Waste Disposal

Since the implementation of the yard waste collection center, W.W. Pallet accepted the yard waste at no cost. During 2025, W.W. Pallet is charging the Township an annual fee of \$1,000 to dispose of yard waste at his facility. The Supervisors discussed the feasibility of charging a seasonal fee to residents who utilize the yard waste center. After discussion it is the consensus of the Supervisors to ask the Roadmaster to research the cost of a card reader for the gate.

The Secretary reported EMC Insurance issued a dividend check totaling \$2,259.30.

SUPERVISORS REPORT:

KEVIN STADHEIM: Absent

Road Report:

Roadmaster Crabb reported on the following:

- The Roadmaster continues to investigate the seal coat/fog seal road project completed on Feidt Road last year.
- The road crew is straightening signs, filling potholes and plans to begin street sweeping next week.
- The Roadmaster advised that he purchased the fuel tank that was listed for sale on the municibid website. Supr. Stout made a motion to officially approve the purchase of the fuel tank at a cost of \$3800.00, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.
- The Roadmaster advised Charles Fogarty who owns property in Jackson Township recently sent

- correspondence to the Township advising that he found documents that indicate his property is served by Oakdale Station Road. Charles Fogarty is asking the township to provide him with Washington Township's position and documentation to support his inquiry.

GLENN STONEROAD:

Upper Dauphin School District & COG:

Supr. Stoneroad announced the results of the EMS Committee meetings will be addressed during the April COG Meeting.

Supr. Stoneroad advised the school district is working on plans for the Building Trades Class to begin the construction of a single-family dwelling later this year.

CYNTHIA STOUT:

Parks & Recreation & Reliance Hose Company No. 1: No report.

JERRY LETTICH: Absent.

Washington Township Authority: No report.

BENJAMIN BROWN:

Recycling & Landfill: No report.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Recreation Board: Wednesday, March 19, 2025 (8PM)

Supervisors: Tuesday, April 1, 2025

Planning Commission: Monday, April 7, 2025

Authority: Tuesday, April 8, 2025

ADJOURNMENT:

There being no further business, Supr. Stout made a motion to adjourn the meeting, second by Supr. Stoneroad. Motion carried. Meeting adjourned at 8:40 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary