

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
January 21, 2025

The Washington Township Board of Supervisors held their regular meeting at the municipal building on January 21, 2025.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Gerald Lettich
Cynthia Stout (arrived 7:30) Benjamin Brown

Glenn Stoneroad

Board Member Absent:

Kevin Stadheim

Administrators and Others Present:

Donna Sitlinger – Secretary
Robert Crabb – Roadmaster
Joseph Kerwin, Esq. – Board Solicitor
Laverne Brown & Charlie Maguire – Members, Washington Township Planning Commission
Brandon Sensenich, Light Heigel & Associates, Inc.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

Supr. Lettich made a motion to approve the January 6, 2025, Organization & Regular meeting minutes as presented, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$5,828.81
Street Light Fund: 1,086.11
Fire Hydrant Fund: 1,665.00

Supr. Lettich made a motion to approve the payment of the invoices listed including the Frontier phone bill, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Motion carried.

OTHER BUSINESS:

Preliminary/Final Subdivision Plan (Glenn L. & Cynthia D. Stoneroad)

Chairman Benjamin Brown recognized Brandon Sensenich from Light-Heigel & Associates. The plan is proposing a lot addition of 2.016 acres conveyed from parcel number 66-006-003 to parcel number 66-006-015. Brandon handed out a revised preliminary/final subdivision plan of which addresses the comments provided by the township engineer and Dauphin County Planning Commission. Supr. Lettich made a motion to approve the following requested waivers: 22.304 Submit a final plan without first submitting a preliminary plan; 22.307.1: A request to allow the plan to be shown at a scale of 1" = 150' instead of the required 1" = 50'; 22.401.17 sidewalk requirement; 22-509 Recreational Areas or Facilities or fee in lieu of does not apply as it is a family exemption, and approve the preliminary/final subdivision plan conditional upon the receipt of a legal description, second by Supr. Stout. Roll Call Vote: Stoneroad (Abstain-personal involvement) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Resolution 2025-05

OLD BUSINESS:**Solar Energy System Ordinance**

Laverne Brown and Charlie Maguire, members of the Washington Township Planning Commission asked the Supervisors to consider amending the recently adopted Solar Energy System Ordinance, to omit the following section in Part 4 of the Agriculture District: §27-404 Special Exception Uses, F. Principal Solar Energy Systems (PSES) in accordance with the regulations in §27-1228. After discussion, it is the consensus to ask Solicitor Kerwin to provide the language to amend the ordinance according to the discussion held this evening.

Curative Amendment Request:

The Supervisors forwarded the curative amendment application to the planning commission for review and recommendations. Laverne was in attendance and stated they did not act during their January meeting as the members need extra time to review the application.

Municipal Building Update

Roadmaster Crabb reported the following:

- There is minor electrical work that W. L. Byers did not finish. The electrical contractor is requesting final payment. As discussed, and approved during the last meeting, the Supervisors approved Solicitor Kerwin to draft a letter to the electrical contractor listing the minor electrical work not completed as per the design plans.

NEW BUSINESS:**Appoint Recreation Board Member & Delegate to Dauphin County Tax Collection Committee**

Supr. Lettich made a motion to re-appoint Jayne Harman to another term on the Recreation Board, Term Expires 2029 and re-appointed Kaye Thoma to represent Washington Township at the Dauphin County Tax Collection Committee meetings during 2025, second by Supr. Stout. Motion carried.

Gaming Advisory Board Meeting

Solicitor Kerwin volunteered to attend the February 10th Dauphin County Gaming Advisory Board meeting on behalf of the township to discuss the 2024-2025 Local Share Municipal Grant Applications submitted and not considered at an individual meeting.

2024 Financial Report

Secretary Sitlinger provided the Supervisors with a hard copy of the 2024 financial report comprising of the General, Liquid Fuels, Street Light, Fire Hydrant and Recreation Funds. The report consisted of the year end balances in checking, money market, and certificate of deposit accounts along with detail of the revenues received and expenses disbursed during 2024.

SOLICITOR REPORT:

Solicitor Kerwin updated the Supervisors on a matter that will come before them later this year.

SUPERVISORS REPORT:**GLENN STONEROAD:****Upper Dauphin Area School District & COG:**

Supr. Stoneroad reported COG will have more information this spring on how they plan to address the EMS matter. COG is also looking for an individual interested in becoming a flagger trainer.

CYNTHIA STOUT:

Parks & Recreation & Reliance Hose Company No. 1: No report.

JERRY LETTICH: Washington Township Authority: No report.

BENJAMIN BROWN: Recycling & Landfill: No report.

It is the consensus of the Supervisors to approve the Roadmaster to use his judgement to clean up and secure an abandoned trailer on a property located in the Big Run Area. The roadmaster is to contact Solicitor Kerwin prior to entering the property.

KEVIN STADHEIM: Absent.

Road Report:

Roadmaster Crabb reported on the following:

- Supr. Stout made a motion to accept the bids received for used items listed for sale on the municibid website: Used Kyocera Color Copier- \$210.00; Used Miscellaneous Flooring Supplies - \$21.00, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.
- Supr. Stout made a motion to accept a \$650 quote from Fry's Flooring for the installation of linoleum in the shop restroom, noting the township is supplying the linoleum that was remaining from the building renovation project, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.
- While plowing snow this past week, the Roadmaster noticed the construction of a new fence. The fence is encroaching the area of a snow removal easement reserved for the township to push snow where South Kentucky Drive ends. It is the consensus of the Supervisors to approve the Roadmaster to send a letter to the property owner to ask him to remove the fence and poles from the township's right-of-way.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments.

Robert Crabb commented on the discussion held earlier regarding the request by planning commission members to amend the solar energy system ordinance.

ANNOUNCEMENTS:

Planning Commission: Monday, February 3, 2025
Supervisors: Tuesday, February 4, 2025
Authority: Tuesday, February 11, 2025
Recreation Board: Wednesday, February 19, 2025 (8PM)

ADJOURNMENT:

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. The Chairman adjourned the meeting at 8:40 PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary