

Washington Township Sewer Authority
Annual Reorganization Meeting
January 16, 2025
7:00 P.M.

The annual Reorganization meeting was held on the above date and time, followed by the pledge of allegiance and a moment of silence. With the death of our Chairman, Scott Klouser, Vice President, Matthew Boyer held the moment of silence a little longer to honor our Chairman.

Board Members Present: Matthew Boyer, Vice Chairman, Doris (Dory) Kauffman, Secretary, and Kathy Balsarick, Member. Treasurer, John Burget was absent.

Vice President, Matt Boyer, opened the meeting to appoint a Temporary Vice Chairman. By a motion of Dory Kauffman, and a second by Kathy Balsarick, Matt Boyer was appointed Temporary Vice Chairman.

Nominations were then opened to appoint, Temporary Secretary, and Temporary Treasurer. A Motion by Matt Boyer, and a second by Kathy Balsarick Appointed Dory Kauffman as Secretary and John Burget as Treasurer.

Nominations were then opened to appoint Permanent Chairman, Permanent Vice Chairman, Permanent Secretary, and Permanent Treasurer. With a motion by Dory Kauffman, a second by Kathy Balsarick, Matt Boyer was appointed Permanent Chairman, With a motion by Dory Kauffman, and a second by Matt Boyer, Kathy Balsarick was appointed Permanent Vice Chairman, Dory Kauffman was appointed Permanent Secretary, and John Burget was appointed Permanent Treasurer.

The Chairman reviewed with the Authority Board the list of appointments to be made for 2025: They are as follows: Auditor (Jones & Co. PC); Solicitor, Joseph Kerwin, Kerwin & Kerwin, LLP, Engineers, The Eads Group. Chairman Boyer called for a motion to appoint all those aforementioned. With a Motion by Dory Kauffman, a second by Kathy Balsarick, the motion carried, and all were re-appointed.

The Chairman then called for a Motion for the appointment of Sewer Plant Operators as follows: Neal Harris, and Travis Zearing. With a motion of Kathy Balsarick, a second by Dory Kauffman, they were both re-appointed.

Chairman Boyer went over the new calendar for 2025 meeting dates as provided by Township Secretary Sitlinger. The new mileage rate for reimbursement of the use of member's automobile to attend out-of-town meetings was set for 70 cents per mile.

With no other appointments needed at this time, Chairman Boyer called for adjournment of the Reorganization Meeting at 7:10 P.M. By a motion of Kathy Balsarick and a second by Dory Kauffman, the meeting was adjourned.

Regular Meeting on 1/16/25

Chairman Matt Boyer called the meeting to order at 7:11 P.M. All members were in attendance except for Treasurer, John Burget.

Public Comments: none

Minutes of the last meeting of the Authority held on December 10, 2024, were approved by a motion of Kathy Balsarick, and a second by Matt Boyer.

Operator's Report: Chairman Boyer presented the Operator's Report for Operator, Neal Harris, who is on vacation.

For the month of December, all permit requirements were met, and there were no reported malodors. The surface aerators are running 24/7. 2024 Chapter 94 report information has been sent to the EAD'S Group for review. The effluent sampler failed in December and W. G. Malden replaced the control unit, and it is operating properly. The Operator also reported that he will need to order Ultra Violet Lamps and Sleeves before May, 2025. By a motion of Kathy Balsarick, a second by Matt Boyer, the Operator's Report was approved.

With the absence of Treasurer, John Burget, Chairman Boyer presented the Treasurer's Report as follows: Beginning Balance on 12/10/224, \$69,573.44; Deposits, \$12,525.00; Interest, \$46.33; Expenses, \$7,183.59. Balance on 1/16/25, \$74,961.18. By a motion of Dory Kauffman, a second by Kathy Balsarick, and a roll call vote, the Treasurer's Report was approved.

In addition to the Treasurer's Report, John Burget had telephoned Secretary Kauffman to Report on the \$50,000.00 CD at Mid Penn Bank. He stated that the CD had been renewed at the best rate of 4.2% for a 6-month term.

Old and New Business: Chairman Boyer attended a meeting of the Dauphin County Depot. Of Community & Economic Development on 1/14/25 with the Authority Engineer Dan Beyer to present to the Gaming Commission the Authority's request for a \$75,000.00 grant. He was asked to provide information to the Commission what the grant money was to be used for. Matt relayed to the Commission a brief description on the removal of the depth of the sludge remaining in the lagoons to be pumped out, and what the cost would be for the pumping. A decision of the request for the grant money will be forthcoming.

There being no other business, the Chairman called for a motion to adjourn. By a motion of Kathy Balsarick, and a second by Dory Kauffman, the meeting was adjourned at 7:30 P.M.

Respectfully submitted, Doris (Dory) Kauffman

