

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
December 17, 2024

The Washington Township Board of Supervisors held their regular meeting at the municipal building on December 17, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:03 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Benjamin Brown Cynthia Stout (arrived 7:18)
Gerald Lettich Glenn Stoneroad

Board Member Absent:

Kevin Stadheim

Administrators and Others Present:

Donna Sitlinger – Secretary
Robert Crabb – Roadmaster
Matthew Kadwill, RLA-Nye Consulting Services
Charlie Maguire – Member, Washington Township Planning Commission
Citizens – 1

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

Supr. Lettich made a motion to approve the December 3, 2024, meeting minutes of the Board of Supervisors as presented by the motion of Supr. Lettich, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$44,887.64
Street Light Fund: 1,044.77

Supr. Lettich made a motion to approve the payment of the invoices as listed, plus payment to MARCO for the Konica/Minolta Copier, \$6,648.94, MIS for Workstation/Monitors plus the labor for installation at approximately \$4085.00 and the Frontier phone bill, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Motion carried.

OTHER BUSINESS:

Preliminary/Final Land Development Plan (Anthony Hoover Ag Operation)

Chairman Benjamin Brown recognized Matt Kadwill from Nye Consulting Services and Anthony Hoover the property owner. The plan is proposing to construct three (3) 48' x 528 pullet houses, a composter, shop building, and outbuilding with associated gravel pads, driveway, and associated stormwater management controls. The existing farm is 55-acres, proposing 10.55 acres of new development. There was discussion and questions concerning odor impact, manure management and conditional use. It is the consensus of the Supervisors to table further review of the plan until the applicant consults with the Zoning/Codes Enforcement Officer with regards to the conditional use regulation for commercial poultry in the agriculture zoned district.

OLD BUSINESS:

Solar Energy System Ordinance

Charlie Maguire representing the Washington Township Planning Commission attended the meeting to go over the planning commission's recommendation to amend the solar energy system ordinance. It was the

planning commission's intent to permit commercial solar systems only in the light-industrial zoned district and not in the agricultural zoned district. After discussion it was the consensus of the Supervisors to revisit this agenda item and consider their recommendation at a future meeting.

Municipal Building Update

Roadmaster Crabb reported the following:

- There are still a couple items that remain on the punch list for completion.
- PPL will be here to install the underground wire for electric tomorrow.

The mechanical and plumbing contractors have completed their work. Supr. Stout made a motion to approve disbursing the final payment to the following contractors upon the architect's certification, second by Supr. Lettich.

- Spotts Brothers, Plumbing Contractor - \$6,032.02
- Spotts Brothers, Mechanical Contractor - \$10,349.69

Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

The Secretary reported to date, bank draws for the municipal building expansion/renovation project total \$889,900.01.

NEW BUSINESS:

Curative Amendment Request:

The township is in receipt of an application seeking an amendment to the Township's Zoning Ordinance to rezone tax parcel 66-012-014 currently zoned R-1. The application is seeking approval to rezone the property to the Industrial District (LI District) for the purpose of constructing a solar energy facility on the property. After discussing briefly, it is the consensus of the Supervisors to table further discussion until the next meeting.

Certificate of Deposit Maturity

A certificate of deposit held at Mid Penn Bank will mature on December 18. The Secretary will contact local banks for interest rates.

Plan Review Extension Requests: Tractor Supply & UDA Solar Project

Supr. Lettich made a motion to approve the plan review extension requests for the Tractor Supply Land Development Plan and the Upper Dauphin Area School District solar project, second by Supr. Stout. Motion carried.

Outside Organization Use of Municipal Building

The Supervisors will revisit this agenda item when it is known the weekend day/time the new cleaning service schedules the weekly cleaning of the municipal building.

Employee Evaluation/Wages & Pay Out Comp Time Earned

Pay Out Comp Time Earned: Supr. Lettich made a motion to approve compensating the Roadmaster for the additional two weeks of comp time he worked during 2024, of which is over the three weeks allowed as per the employee handbook, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Employee Evaluation/Wages: Supr. Lettich made a motion to approve a 4% hourly wage increase to all full-time employees, a 2.5% increase to all part time as needed employees, the secretary treasurer meeting attendance to be increased from \$50 to \$75 per meeting, second by Supr. Stoneroad. The wage increase is effective January 1, 2025. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Update NARM:

Supr. Stout made a motion to approve the update to the Notification and Resource Manual, second by Supr. Lettich. Motion carried.

Update EOP:

Supr. Lettich made a motion to approve that the Emergency Operations Plan of Dauphin County remains effective, second by Supr. Stout. Motion carried. **Resolution 2024-11**

Adopt Tax Levy

Supr. Lettich made a motion to approve the adoption of the 2025 tax levy establishing the municipal real estate tax rate, special assessment tax, discounts, penalties, and levy other taxes for specified purposes applicable, second by Supr. Stout. All tax levies remain the same as in 2024 except for the fire protection tax to increase from .70 mills to 1.05 mills. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried. **Resolution 2024-12**

Adopt 2025 Budget

After duly advertised in the November 28, 2024, publication of the Citizen Standard, Supr. Lettich made a motion to formally adopt the 2025 budget, second by Supr. Brown. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried. **Resolution 2024-13**

SUPERVISORS REPORT:

KEVIN STADHEIM: Absent.

Road Report:

Roadmaster Crabb reported on the following:

- Updated the Supervisors on his findings regarding a recent site visit to a Big Run property.
- Supr. Stoneroad made a motion to accept the bids received for used items listed for sale on the municibid website: Used 2 drawer filing cabinet-\$7.00; Used ceiling can lights - \$5.00; Used 2 drawer filing cabinet-\$7.00, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

GLENN STONEROAD:

Upper Dauphin Area School District & COG:

Supr. Stoneroad advised COG recently released an article to the public concerning COG's study to address the region's emergency medical services challenges.

CYNTHIA STOUT:

Parks & Recreation & Reliance Hose Company No. 1: No report.

JERRY LETTICH:

Washington Township Authority:

Supr. Lettich advised the Washington Township Authority has recently made a \$25,000 loan payment to the Township.

BENJAMIN BROWN:

Recycling & Landfill: No report.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Recreation Board: Wednesday, December 18, 2024 (8PM)

Supervisors: Monday, January 6, 2025, Annual Organization/Regular Meeting

Elected Auditors: Tuesday, January 7, 2025

Planning Commission: Monday, January 13, 2025

Authority: Tuesday, January 14, 2025

ADJOURNMENT:

There being no further business, Supr. Stout made a motion to adjourn the meeting, second by Supr. Lettich. Motion carried. The Chairman adjourned the meeting at 8:27 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary