

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
December 3, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on December 3, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:06 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Glenn Stoneroad Benjamin Brown  
Kevin Stadheim

**Board Member Absent:**

Gerald Lettich Cynthia Stout

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Joseph Kerwin, Esq. – Board Solicitor  
Robert Crabb – Roadmaster  
Citizens – 2

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments.

Matthew Stoneroad, Chairman of the Recreation Board was recognized. Matt updated the supervisors on the future park facility improvements currently being considered by the Recreation Board.

**MINUTES:**

The minutes of the Board of Supervisors November 19, 2024 regular meeting were approved as presented by the motion of Supr. Stadheim, second by Supr. Stoneroad. Motion carried.

**PAYMENT OF INVOICES:**

General Fund: \$15,275.96

Supr. Stadheim made a motion to approve the payment of the invoices as listed, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**OTHER BUSINESS:**

***Preliminary/Final Land Development Plan (Raymond Smucker)***

The project is to construct three- 340 square foot elevated cabins for camping with on- site well and sand mound septic system. Supr. Stadheim made a motion to waive the following requests: 22.705.2 Campground permit; 22.705.3 Location of the office the guest register will be kept; 22-509 Recreation Fee or land dedicated for recreational use. The plan is approved conditional upon in lieu of a recreation fee that an easement will be granted to the township to allow access for fishing, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried. **Resolution No. 2024-10**

**OLD BUSINESS:**

***Solar Energy System Ordinance***

It is the consensus of the Supervisors to table discussion until the next meeting.

***Municipal Building Update***

Roadmaster Crabb reported the following:

- Updated the Supervisors on the remaining projects that need to be completed.

The following applications were submitted for payment and certified by the architect with regards to the work completed for the municipal building expansion/renovation project:

- Application 6 – Martins Construction, General Contractor - \$194,520.91

Supr. Stadheim made a motion to approve disbursing payment to Martins Construction as listed above, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

### **NEW BUSINESS:**

#### **Fire Protection Tax Agreement**

Supr. Stoneroad made a motion to approve executing the agreement between Washington Township and Reliance Hose Company No. 1 to furnish fire protection for all property within the limits of the township, second by Supr. Stadheim. The agreement commences on January 1, 2025 and continues for a period of four years, until December 31, 2028. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

#### **Employee Evaluation/Wages**

It is the consensus of the Supervisors to table discussion until the next meeting.

#### **Outside Organization Use of Municipal Building**

It is the consensus of the Supervisors to table discussion until the next meeting.

#### **American Rescue Plan Funds**

Since all the American Rescue Plan Funds have been spent, Supr. Stadheim made a motion to approve to close out the American Rescue Plan checking account, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

#### **Third Party Municipal Code Services**

It is the consensus of the Supervisors to consider Barry Isett & Associates offer to provide code services during the annual organization meeting in January.

#### **Extension Review Request (Anthony Hoover)**

Supr. Stadheim made a motion to approve a 90-day time extension to review the Anthony Hoover Ag Operation Land Development Plan, second by Supr. Stoneroad. Motion carried.

#### **Auditing Services Proposal**

Supr. Stadheim made a motion to approve the proposal submitted from Wagner, Dreese, Elsasser & Associates, PC. to audit the Township's financial records for the fiscal years of 2024, 2025, 2026, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

#### **2025 Meeting Dates**

It is the consensus of the Supervisors present to continue meeting the first and third Tuesday each month.

#### **Cleaning Services**

Shirley Deitrich's Cleaning Service has provided notice that she is closing her business. Supr. Stoneroad made a motion approving to search for someone to provide weekly cleaning services to both the township and district judge offices during the interim of finding a permanent replacement.

**SOLICITOR REPORT:** No report.

**SUPERVISORS REPORT:**

**BENJAMIN BROWN:**

**Recycling & Landfill:** No report.

**KEVIN STADHEIM:**

**Road Report:** No report.

**GLENN STONEROAD:**

**Upper Dauphin Area School District & COG:**

Supr. Stoneroad explained the purpose of COG's request asking municipalities to include \$1 per person in the 2025 budget to cover costs for the post EMS Study,

**CYNTHIA STOUT:**

**Parks & Recreation & Reliance Hose Company No. 1:** Absent.

**JERRY LETTICH:**

**Washington Township Authority:** Absent.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Authority: Tuesday, December 10, 2024

Supervisors: Tuesday, December 17, 2024

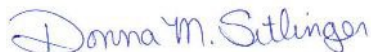
Recreation Board: Wednesday, December 18, 2024 (8PM)

Planning Commission: Monday, January 13, 2025

**ADJOURNMENT:**

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stoneroad. Motion carried. The meeting was adjourned at 8:20 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary