

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
September 17, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on September 17, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Benjamin Brown Glenn Stoneroad
Cynthia Stout

Board Members Absent:

Gerald Lettich Kevin Stadheim

Administrators and Others Present:

Donna Sitlinger – Secretary
Robert Crabb – Roadmaster
Citizens – 2

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors September 3, 2024 meeting, approved as presented by motion of Supr. Stout, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$6,208.18
Street Light Fund: \$1,000.51

Supr. Stoneroad made a motion to approve the payment of the invoices as listed, plus the invoices from Frontier and Marco, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

OLD BUSINESS:

Solar Energy Systems (Proposed Ordinance)

The Supervisors reviewed the comments that were provided by the township engineer. After agreeing to make two amendments, Supr. Brown made a motion to approve to advertise the proposed Solar Energy System Ordinance with the intent to adopt, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

Municipal Building Update

Roadmaster Crabb advised the walls were painted and ceilings and lights will be installed this week. The hold up is the doors.

Supr. Stoneroad made a motion to approve the purchase of the following: Office furniture/chairs from U Line at a cost of \$9,375.00; Computer system installation- plus the labor for data migration at a cost of \$4,085.00 plus Streaming services equipment and labor to install at a cost of \$6,667.00 from MIS, LTD; Conduit installation at a cost of \$6,066.80 from L&N Zimmerman, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried. Roadmaster Crabb noted there will be additional costs for the underground utility wire installation.

Local Share Municipal Grant Application

Supr. Stoneroad made a motion to execute the Certification of Non-Contingency to be included with the Local Share Municipal Grant Application, second by Supr. Brown. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

NEW BUSINESS:**Sewage Planning Module (Miller)**

Supr. Brown made a motion to approve a Sewage Facilities Planning Module for an individual onlot system, prepared by William A. Burch & Associates for Gary E. and Karla R. Miller. The Planning Module is a proposed supplement for new land development to the township's Official Sewage Facilities Plan and is adopted for submission to DEP, second by Supr. Stout. Motion carried. **Resolution 2024-07.**

Time Extension Request

Supr. Stout made a motion to approve a written request of a 120- day time extension to review the Preliminary Final/Land Development Plan for Raymond Smucker, second by Supr. Brown. The plan review is extended until January 13, 2025. Motion carried.

Trick or Treat

Supr. Stout made a motion to establish Trick or Treat Night in Washington Township on Thursday, October 31, 2024, 6-8 PM, second by Supr. Stoneroad. It was noted Elizabethtown Borough has scheduled the event on the same evening. Motion carried.

Upset Tax Sale

Information on the Upset Tax Sale was provided to the Supervisors for review. On another subject, Supr. Brown made a motion to ask the zoning codes enforcement officer to conduct a site visit on a property that is allegedly hauling and dumping garbage, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

Newsletter

Supr. Stoneroad made a motion to approve the Township's Fall Newsletter as printed and the costs for distribution, second by Supr. Brown. Roll Call Vote: Stoneroad (yes) Brown (yes) Stout (yes) Motion carried.

The Secretary advised the Keystone Municipal Insurance Program has issued a dividend check for the amount of \$2,768.00 that represents the total dividend earned in the 2024 calendar year. Supr. Brown confirmed that he plans to attend the Grid-Scale Solar Workshop to be held on September 26th at the Penn Township Municipal Building. The 2023-2024 Local Share Grant Agreement for the Harrisburg Area YMCA (Northern Dauphin County Branch) is ready for signature. Washington Township is the Co-Grantee. The YMCA will coordinate with Supr. Brown on obtaining his signature on the agreement.

Budget 2025:

The Secretary reminded the Supervisors that planning for the 2025 budget is approaching.

It was reported that a COG-EMS meeting was recently held. The Robb Group provided statistics on a recent survey that the Group conducted. It is anticipated that recommendations will be presented by the end of the year.

SUPERVISORS REPORT:**BENJAMIN BROWN:**

Recycling & Landfill: No report.

KEVIN STADHEIM: Absent.

Road Report:

Roadmaster Crabb reported the following:

- Feidt & Suffolk Roads were vacuumed this past Monday and will be fog sealed later this week.

GLENN STONEROAD:

Upper Dauphin Area School District & COG: No report.

CYNTHIA STOUT: No report.

Parks & Recreation & Reliance Hose Company No. 1: No report.

JERRY LETTICH: Absent.

Washington Township Authority:

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Recreation Board: Wednesday, September 18, 2024 (8PM)

Supervisors: Tuesday, October 1, 2024

Planning Commission: Monday, October 7, 2024

Authority: Tuesday, October 8, 2024

Fall Cleanup: Saturday, October 12, 2024 (8 AM – 3 PM)

ADJOURNMENT:

There being no further business, Supr. Stoneroad made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. The meeting was adjourned at 8:16 PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary