

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
November 7, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on November 7, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:03 PM.

**Board Members Present:**

Gerald Lettich                      Kevin Stadheim  
Benjamin Brown                  Glenn Stoneroad  
Cynthia Stout (arrived 7:06)

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Robert Crabb – Roadmaster  
Joseph Kerwin, Esq. – Board Solicitor  
Laverne Brown, Chairman – Washington Township Planning Commission  
Chris Watts -Mid Penn Engineering  
Lawrence Xing-Dimension Energy  
William Burch – Burch Associates  
Citizens – 2

At 7:04 PM, Supr. Lettich made a motion to retire to Executive Session to discuss a legal matter, second by Supr. Stoneroad. Motion carried. The Supervisors returned to open session at 7:18 PM by motion of Supr. Lettich, second by Supr. Stadheim. Motion carried. There was no action taken as a result of the Executive Session.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**MINUTES:**

The minutes of the Board of Supervisors October 15, 2024 meeting, approved as presented by motion of Supr. Lettich, second by Supr. Stoneroad. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:            \$13,857.87  
Liquid Fuels Fund:    68,387.84  
Street Light Fund:     1,042.71

Supr. Lettich made a motion to approve the payment of the invoices as listed, and with the roadmaster confirming the seal coat/fog seal road project was completed to his satisfaction, approval to pay the Midland Asphalt Materials invoice, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**DECISION OF NOVEMBER 7, 2024 PUBLIC HEARING:**

Supr. Lettich made a motion to adopt **Ordinance 2024-02**, Solar Energy System Requirements, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**OTHER BUSINESS:****Preliminary/Final Land Development Plan – Elizabethville CSG 1 LLC**

Chairman Benjamin Brown recognized Chris Watts, Engineer, Mid Penn Engineering and Lawrence Xing, Product Manager representing Dimension Energy. Elizabethville CSG 1 LLC proposes to construct and operate a ground-mounted fixed-tilt photovoltaic (PV) solar system to be located on tax parcel 66-003-014 that encompasses 13.3 acres. After a lengthy question and answer session on the plans for stormwater control proposing pervious area as row crops instead of meadow, Supr. Lettich made a motion to approve the waivers requested, 22-304 Preliminary Plan Submittal; 9-302 Modification of Stormwater Requirements; 9-301.3 & 9.502 5C Consideration of predevelopment non-forested pervious area as row crops as opposed to meadow. Approve the Land Development Plan conditional upon the submittal of the following: Execution of the O&M Stormwater Management Best Management Practices Agreement; A recommendation from the Washington Township Planning Commission; Notice of Dauphin County Conservation District NPDES Permit approval; submittal of recreation fee in lieu of a recreational facility, second by Supr. Stadheim. Solicitor Kerwin advised the financial guarantee cost estimate, Decommissioning Bond and Operations & Maintenance/Emergency Preparedness Plan is adequate. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (no). **Resolution No. 2024-08**

**Preliminary/Final Subdivision Plan – Gary & Carla Miller**

Chairman Benjamin Brown recognized Bill Burch from Burch Associates. Bill provided a verbal review and answered questions regarding the minor subdivision proposed for future residential use. A motion was made by Supr. Stadheim to approve the preliminary/final subdivision plan with the waivers requested: 22-303.2 Preliminary Plan Approval; 22-307.1 Plan Scale; 22-401.17 Requiring the installation of sidewalks, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried. **Resolution No. 2024-09**

**OLD BUSINESS:****Municipal Building Update**

Roadmaster Crabb reported the following:

- After the minor issues are resolved, a complete full permit should be issued next week.
- A punch list was completed this week.
- The change order cost increase for the entire project was less than one percent.
- Boring is currently underway to install the utility lines underground.
- The appraiser was here to walk through the district court side. The County has requested additional information.

The Secretary provided a financial update on the project.

**NEW BUSINESS:****Time Extension Request – Tractor Supply Pre/Final LD Plan**

Supr. Lettich made a motion to approve Tractor Supply's request for a 60-day extension to review the plan, second by Supr. Stout. Motion carried.

**Estimate – General Code**

Supr. Lettich made a motion to approve the estimated cost of \$1,115.00 minimum up to \$1,415.00 maximum to codify and supplement the legislation to update our code of ordinances, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**Professional Pest Manager's School**

Supr. Lettich made a motion to approve Roadmaster Crabb's attendance at a professional pest managers school in Grantville on December 9, 2024 to obtain recertification credits for his pesticide license, at a cost of \$125.00, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**America 250**

It is the consensus of the Supervisors to ask Solicitor Kerwin to review the information provided on America 250, marking the anniversary of the United States Semi quincennial.

**Budget 2025:**

A 2025 proposed budget representing all funds was reviewed.

The fire protection tax agreement between Reliance Hose Company and the Township/Borough expires end of this year. Members of the Township and Borough met with officers of the fire company earlier to review the terms of a new agreement. Due to inflation the officers are recommending a fire protection tax mill increase of .55 to meet additional expenses. After extensive discussion and consideration among the Supervisors, Supr. Stadheim made a motion not to increase the Township's fire protection tax, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried. Supr. Brown will contact the fire company and borough concerning the Supervisors decision.

Supr. Stout made a motion not to increase the allowable compensation for township supervisors as permitted by Act 94 of 2024, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**SOLICITOR REPORT:****SUPERVISORS REPORT:****CYNTHIA STOUT:**

**Parks & Recreation & Reliance Hose Company No. 1:** No report.

**JERRY LETTICH:**

**Washington Township Authority:** No report.

**BENJAMIN BROWN:**

**Recycling & Landfill:** No report.

**KEVIN STADHEIM:****Road Report:**

Roadmaster Crabb reported the following:

- Will call to obtain a quote on re-sealing the expansion joints in the block walls.
- The old cameras and cables are obsolete models. MIS offered to buy them for \$150 as they can use them for replacement parts, or the items can be listed for sale on the municibid website. Supr. Lettich made a motion to approve selling the old cameras and cables to MIS for \$150.00, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.
- Supr. Lettich made a motion to accept the high bid of \$43.00 for the used inside drop ceiling lights listed for sale on the municibid website and approval to dispose of the inside window and plastic handicapped stencil that received no bids, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

- Supr. Lettich made a motion to grant approval to Roadmaster Crabb to bid for a used tire changer that is for sale on the municibid website with a bid limit of \$1737.00, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**GLENN STONEROAD:**

Upper Dauphin Area School District & COG: No report.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Planning Commission: Monday, November 11, 2024

Authority: Tuesday, November 12, 2024

Supervisors: Tuesday, November 19, 2024

Recreation Board: Wednesday, November 20, 2024 (8PM)

**ADJOURNMENT:**

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. The meeting was adjourned at 9:00 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary