

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
October 15, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on October 15, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Glenn Stoneroad  
Gerald Lettich

Benjamin Brown  
Cynthia Stout (arrived 7:24)

**Board Member Absent:**

Kevin Stadheim

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Robert Crabb – Roadmaster  
Citizens – 2

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**MINUTES:**

The minutes of the Board of Supervisors October 1, 2024 meeting, approved as presented by motion of Supr. Lettich, second by Supr. Stoneroad. Motion carried.

**PAYMENT OF INVOICES:**

General Fund: \$10,212.00  
Liquid Fuels Fund: 63,522.28  
Street Light Fund: 1,020.00  
Fire Hydrant Fund: 1,665.00

Supr. Lettich made a motion to approve the payment of the invoices as listed, plus the PPL Electric and Selective Insurance invoices and delay the payment to Midland Asphalt Materials, Inc. until the Roadmaster confirms the road project was done to his satisfaction, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

**OTHER BUSINESS:**

**Preliminary/Final Land Development Plan – Elizabethville CSG 1 LLC**

Chairman Benjamin Brown recognized Chris Watts, Engineer from Mid Penn Engineering and Hayley Effler from Dimension Energy. Elizabethville CSG 1 LLC proposes to construct and operate a ground-mounted fixed-tilt photovoltaic (PV) solar system to be located on tax parcel 66-003-014. Chris advised a zoning hearing was held earlier this year with the decision that the solar energy system would fall under the definition of a public utility structure with the use permitted in the agriculture district. The site plan, requested waivers, developers agreement, O&M SWM-BMP agreement, decommissioning bond, the O&M emergency preparedness plan to be forwarded to the township and county EMC's, waiting on E&S approval from the conservation district, recreational use or a fee in lieu of were reviewed and questions were presented and answered, Supr. Brown made a motion to approve the plan conditional upon all items discussed this evening have been addressed, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Lettich (abstain- needs time to review the plan) Brown (yes) Stout (no) The motion did not carry. The review of the plan will continue during the November 7 meeting.

Supr. Stout made a motion to approve a 30-day time extension (until December 3, 2024) to review the Elizabethtown CSG 1 LLC solar project plan as requested by Chris Watts, second by Supr. Lettich. Motion carried.

**Preliminary/Final Subdivision Plan – Gary & Carla Miller**

After briefly reviewing the plan, it is the consensus of the Supervisors to table further review of the subdivision plan until the next meeting.

**OLD BUSINESS:**

**Municipal Building Update**

Roadmaster Crabb reported the following:

- The project is progressing and listed the items that still need to be completed.
- The prisoner's toilet needed repaired. The plumber repaired the leak that was rotting out the floor. The plumber will be sending a bill for the additional work that was completed.

The following applications were submitted for payment and certified by the architect with regards to the work completed for the municipal building expansion/renovation project:

Application 5 – Martins Construction, General Contractor	\$136,359.07
Application 5 – Spotts Brothers, HVAC Contractor	\$10,319.45
Application 3 – W.L. Byers Electric, Inc. Electrical Contractor	\$21,251.96

Supr. Stoneroad made a motion to approve disbursing payment to the contractors as listed above, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

The Secretary reported that Mid Penn Bank implemented their first draw of \$50,001.00 from the bank loan. Out of the draw, attorney fees, bond counsel and an origination fee of \$20,200.00 was disbursed. The remaining \$29,801.00 was deposited into the general fund checking account on September 30<sup>th</sup>.

**NEW BUSINESS:**

**Update Raymond Smucker LD Plan**

The Secretary advised the Supervisors that she recommended to Raymond that he ask his engineer to contact the township engineer to go over the remaining items that are outstanding on his land development plan.

**Review of Current Appointments**

In anticipation of the annual organizational meeting that is approaching in January, a list of all appointed officials were provided to the Supervisors for review. There were no recommendations for any changes to be made.

**Reimbursement Request**

Supr. Lettich made a motion to request reimbursement of \$14,355.18 in accordance with the Dauphin County Local Share Gaming Grant Agreement 2023-60 awarded for debt relief, second by Supr. Stoneroad. The payment request reflects monthly loan payments made May 2024 through October 2024 to LINK Bank. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**Time Extension Request (Tractor Supply Pre/Final Land Development Plan)**

Tabled until the next meeting.

**Financial Report**

A financial report representing all township funds during the period of January 1, 2024 through September 30, 2024 was provided to the Supervisors.

October 15, 2024

**WREP Program**

The Supervisors reviewed correspondence received from the Dauphin County Planning Commission concerning the new countywide Water Resources Enhancement Program (WREP).

**PennDOT Project SR209**

Notification was received from PennDOT regarding a highway maintenance resurfacing project scheduled along SR209 estimated to begin spring 2026.

**Budget 2025:**

A draft of the 2025 budget was provided to the Supervisors.

**SUPERVISORS REPORT:**

**GLENN STONEROAD:**

**Upper Dauphin Area School District & COG:**

Supr. Stoneroad advised that he has registered to attend an Upper Dauphin EMS focus group session.

**CYNTHIA STOUT:** No report.

**Parks & Recreation & Reliance Hose Company No. 1:** No report.

**JERRY LETTICH:**

**Washington Township Authority:** No report.

**BENJAMIN BROWN:**

**Recycling & Landfill:** No report.

**KEVIN STADHEIM:**

**Road Report:**

Roadmaster Crabb reported the following:

- Plans to contact Midland Asphalt who was the awarded contractor for the seal coat/fog seal project to go over his concerns on the work performed on the roads.
- PennDOT is working on a future plan to replace a culvert box in the vicinity of 209 Beverage Warehouse. While the construction is taking place, PennDOT is proposing State Drive be designated one-way for traffic traveling towards Elizabethville and SR209 be designated one-way traffic traveling towards Loyaltown. The Supervisors expressed their interest for this project.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Recreation Board: Wednesday, October 16, 2024 (8PM)

Supervisors: Thursday, November 7, 2024

Planning Commission: Monday, November 11, 2024

Authority: Tuesday, November 12, 2024

**ADJOURNMENT:**

There being no further business, Supr. Stoneroad made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. The meeting was adjourned at 8:49 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary