

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
September 3, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on September 3, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Glenn Stoneroad Gerald Lettich
Kevin Stadheim Benjamin Brown

Board Member Absent:

Cynthia Stout

Administrators and Others Present:

Donna Sitlinger – Secretary
Joseph Kerwin, Esq. – Board Solicitor
Robert Crabb – Roadmaster
Citizens – 3

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

INTRODUCTION OF GUEST:

Chairman, Benjamin Brown recognized Curtis Keefer, Commercial Agent representing Keystone- Deibler, Straub & Troutman. Curtis provided a written summary and briefly reviewed the commercial insurance policy renewal that is effective September 10, 2024 through September 10, 2025. It was noted the renewal reflects a 2.97% increase. Supr. Stoneroad made a motion to approval the renewal, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

MINUTES:

The minutes of the Board of Supervisors August 20, 2024 meeting, approved as presented by motion of Supr. Lettich, second by Supr. Stadheim. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$2,397.20

Supr. Lettich made a motion to approve the payment of the invoices as listed, plus the invoice for Marotta Main at \$1,000, plus Shirley Deitrich's Cleaning Service, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

OLD BUSINESS:

Solar Energy Systems (Proposed Ordinance)

Reviewed the language that was questioned from the prior meeting. Before moving forward with advertising the ordinance with the intent to adopt, it is the consensus of the Supervisors to wait until the township engineer comments are reviewed.

Municipal Building Update

Roadmaster Crabb advised the drywall is hung. Solicitor Kerwin advised under the Local Government Unit Debt Act the Department of Community and Economic Development approved the township's filing for borrowing.

The following application were submitted for payment and certified by the architect with regards to the work completed for the municipal building expansion/renovation project:

- Application 2 – W.L. Byers Electric, Inc. \$ 39,870.00

Supr. Stadheim made a motion to approve disbursing payment to the contractor as listed above, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Supr. Stoneroad made a motion to approve W.L. Byers Electric, Inc. Change Order 2 dated 8/8/2024 at an additional cost of \$730.00, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Supr. Stoneroad made a motion to approve the quote submitted from Millersburg Information Systems, LTD for a new cameral system at an expense of \$12,087.00, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Dauphin County – Municipal Solid Waste Management Plan (Draft)

There were no comments to forward to Dauphin County regarding their draft plan.

Local Share Municipal Grant Application

A copy of the draft application was provided to the Supervisors and briefly reviewed. The application submission deadline is October 1.

NEW BUSINESS:

False Fire Alarm Fee Disbursement

Supr. Stadheim made a motion to approve disbursing the false fire alarm service fee of \$100 received from Tractor Supply and the \$100 received from The RiteScreen Company to Reliance Hose Company No. 1, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Trick or Trot

Supr. Lettich made a motion to support the Upper Dauphin Area Trojan Educational Foundation Trick or Trot Event to be held on October 27th, second by Supr. Stadheim. Motion carried.

Certificate of Deposit Maturity

A motion was made by Supr. Stadheim to approve contacting Mid Penn Bank to close out two certificates of deposit that mature in September, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Minimum Municipal Obligation (Pension Plan)

To satisfy the legal requirements of Act 205, Secretary Sitlinger provided the Supervisors with a worksheet that contains an estimate of the Township's expected 2025 pension plan financial obligation.

Response to Notice of Violation

Solicitor Kerwin advised he spoke with the property owner's legal counsel today regarding the township's request to remove the refuse and secure the mobile home on property parcel 66-017-012 within 30 days of receipt of notice. The property owner is asking the Supervisors for a three-month extension to clean the property up. After briefly discussing the property owners request, Supr. Lettich made a motion to continue pursuing the time limit as stated on the Notice of Violation letter, unless the property owner can produce a signed contract from a reputable refuse company that documents everything will be cleaned up within 45 days. If the mediation is not addressed in the time limit allotted, Washington Township will dispose of the refuse and secure the mobile home. In order to recoup the township expenses for disposal

costs, equipment, and labor, the township will file a lien on the property, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Fire Company Contract Review

Supr. Brown and Supr. Stoneroad recently attended a meeting with members of Reliance Hose Company No. 1 and Elizabethville Borough to discuss the renewal of the fire protection tax contract that expires at the end of this year. Due to inflation, the fire company is recommending a .55 mill fire protection tax increase. After briefly discussing, it is the consensus of the Supervisors to not make any decision until later this year, to allow the Supervisors time to obtain a better understanding of the township's financial position. Supr. Brown will follow up with Elizabethville Borough.

Electric Procurement Results

The Secretary advised the results of the electric procurement event held for COSTARS clients were announced. The new electric procurement contract is effective from 1/1/2025 through 12/31/2026; the winning supplier is WGL Energy; winning bid 0.08006.

Supr. Brown is interested in attending a Grid Scale Solar Workshop on September 26, 2024 at the Penn Township building in Duncannon.

SOLICITOR REPORT: No report.

SUPERVISORS REPORT:

JERRY LETTICH:

Washington Township Authority: No report.

BENJAMIN BROWN:

Recycling & Landfill: No report.

KEVIN STADHEIM:

Road Report: Roadmaster Crabb reported the following:

- The cost to relocate utilities to underground is approximately \$15,000.00.
- Recently spoke with a representative from Midland Asphalt, the contractor awarded the bid for the seal coat/fog seal project this year. The contractor plans to seal coat our roads on Thursday.
- Recently spoke with a representative from John Deere who advised him that Deere has a major surplus on inventory and is currently offering deals on backhoes.

GLENN STONEROAD:

UDA School District & COG:

Supr. Stoneroad announced COG will hold an EMS Committee meeting on September 10. The Robb Group will be present to go over the results of the survey and the information collected to date.

CYNTHIA STOUT:

Parks & Recreation/Reliance Hose Company No 1: Absent.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Planning Commission: Monday, September 9, 2024

Authority: Tuesday, September 10, 2024

Supervisors: Tuesday, September 17, 2024

Recreation Board: Wednesday, September 18, 2024 (8PM)

Fall Cleanup: Saturday, October 12, 2024 (8 AM – 3 PM)

ADJOURNMENT:

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Lettich. Motion carried. The meeting was adjourned at 8:42 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary