

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
August 20, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on August 20, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Benjamin Brown      Glenn Stoneroad  
Cynthia Stout      Kevin Stadheim

**Board Member Absent:**

Gerald Lettich

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Rober Crabb – Roadmaster  
Citizens – 2

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments.

Roger Hummel questioned if his agreement for the waiver of stormwater regulation requirements was available. Mr. Hummel was informed he would be in receipt of a copy of his agreement this evening.

**MINUTES:**

The minutes of the Board of Supervisors August 6, 2024 meeting, approved as presented by motion of Supr. Stadheim, second by Supr. Stoneroad. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:      \$4,348.43  
Liquid Fuels Fund:    6,066.87  
Street Light Fund:    999.45

Supr. Stoneroad made a motion to approve the payment of the invoices as listed, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**OLD BUSINESS:**

**Solar Energy Systems (Proposed Ordinance)**

Supr. Brown shared information he received from a recent meeting he attended regarding language to consider including in a solar energy system ordinance.

**Municipal Building Update**

The following applications were submitted for payment and certified by the architect with regards to the work completed for the municipal building expansion/renovation project:

- Application 3 – Spotts Brothers, Plumbing Contractor      \$ 6,489.45
- Application 3 – Spotts Brothers, HVAC Contractor      \$ 3,244.72

Supr Stout made a motion to approve disbursing payment to the contractors as listed above, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes). Motion carried.

**Employee Medical Benefits Renewal**

Supr. Stout made a motion to approve the renewal of the current employee medical benefits provider, Highmark Blue Shield, PPO, effective, October 1, 2024, through September 30, 2025, noting the renewal reflects a 7.32% increase and retaining the current benefits for vision and dental, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**NEW BUSINESS:****Adopt Ordinance – Enact Borrowing**

In accordance with the Pennsylvania Local Government Unit Debt Act, a notice authorizing and securing the issuance of a general obligation note in the principal amount of \$1,000,000, to finance the expansion and renovation of the municipal building, was duly advertised in the August 15, 2024 publication of the Patriot News.

The Board of Supervisors reviewed the outline of the loan terms submitted from Mid Penn Bank.

Supr. Stout made a motion to enact **Ordinance Number 2024-01** authorizing all steps needed to issue a \$1,000,000 general obligation note to Mid Penn Bank to finance costs of the facility expansion project, second by Supr. Brown. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Fall Cleanup**

Supr. Stoneroad made a motion to approve Saturday, October 12, 2024 as Fall Cleanup Day; approval for the Secretary to reserve three roll off containers with Heim's Disposal; approval for employee, Cole Long, to receive any items that he can recycle; approval to hire extra help and compensate volunteers \$110 for the day, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Dauphin County – Municipal Solid Waste Management Plan (Draft)**

The Dauphin County Department of Solid Waste and Recycling provided a copy of the County's draft Municipal Solid Waste Management Plan for review and the opportunity to provide comments. It was noted comments are due by September 6.

The Secretary advised a copy of the Washington Township Authorities 2023 financial audit was provided to them.

The Secretary advised the RFQ for electric supply bids took place on August 8, 2024. It was noted that the pricing has increased since the last pricing in 2021. More information will be available in the coming weeks.

**SUPERVISORS REPORT:****CYNTHIA STOUT:**

**Parks & Recreation/Reliance Hose Company No 1:** No report.

**JERRY LETTICH:**

**Washington Township Authority:** Absent.

**BENJAMIN BROWN:**

**Recycling & Landfill:** No report.

Supr. Brown announced he and Supr. Stoneroad will be meeting with the Fire Company and Elizabethville Borough to go over the renewal of the fire protection tax contract.

**KEVIN STADHEIM:**

**Road Report:** Roadmaster Crabb reported the following:

- Plans to call the contractor to ask when he plans to be in our area to seal coat/fog seal the roads.

Supr. Stadheim made a motion to approve accepting the bids received on the municibid website for the following: New and Used Miscellaneous Electrical Components at \$17; Used Windows at \$10; Used Vestibule at \$28; second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**GLENN STONEROAD:** No report.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Recreation Board: Wednesday, August 21, 2024 (8PM)

Supervisors: Tuesday, September 3, 2024

Planning Commission: Monday, September 9, 2024

Authority: Tuesday, September 10, 2024

**ADJOURNMENT:**

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. The meeting was adjourned at 7:58 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary