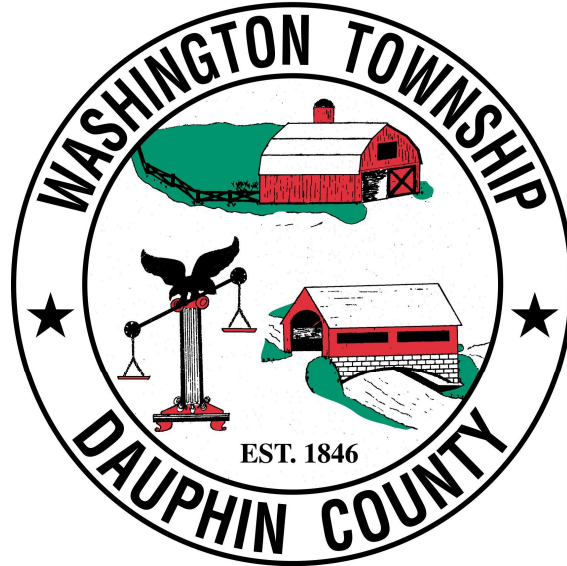


# Washington Township Dauphin County



## Subdivision and Land Development Developers Information Packet

### Plan Classification:

Subdivision

Land Development

Combined

Five paper copies of Plan Submitted:    Yes    No

PDF of Plan Submitted:                      Yes                      No

Email PDF to: [washingtontownship@wtwp.org](mailto:washingtontownship@wtwp.org)

**WASHINGTON TOWNSHIP**  
**APPLICATION FOR CONSIDERATION OF A SUBDIVISION**  
**AND/OR LAND DEVELOPMENT PLAN**

File No. _____
Date of Receipt/Filing: _____
(for Township use only)

The undersigned hereby applies for approval under the Washington Township Subdivision and Land Development Ordinance for the Plan, submitted herewith and described below:

1. Plan Name: \_\_\_\_\_

Plan Date: \_\_\_\_\_ Total Tract Area: \_\_\_\_\_

Purpose of Plan: \_\_\_\_\_

\_\_\_\_\_

2. Project Location: \_\_\_\_\_

3. Name of Property Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_ Phone No. \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

4. Tax Parcel No.: 66- \_\_\_\_\_ Zoning District: \_\_\_\_\_

5. Land Use:

\_\_\_\_\_ Single Family (Detached)

\_\_\_\_\_ Commercial

\_\_\_\_\_ Multi-Family (Attached-Sale)

\_\_\_\_\_ Industrial

\_\_\_\_\_ Multi-Family (Attached-Rental)

\_\_\_\_\_ Institutional

\_\_\_\_\_ Mobile Home Park

\_\_\_\_\_ Other (specify)

6. Number of Lots and/or Units: \_\_\_\_\_

7. Application Classification:

\_\_\_\_\_ Sketch Plan (optional)

\_\_\_\_\_ Prel. /Final Plan

\_\_\_\_\_ Preliminary Plan

\_\_\_\_\_ Revised Plan

\_\_\_\_\_ Final Plan (date of Prel. Plan approval): \_\_\_\_\_

8. Name of Applicant (if other than owner): \_\_\_\_\_

Address: \_\_\_\_\_ Phone No. \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

9. Plan Preparer: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No. \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Person responsible for Plan: \_\_\_\_\_

10. Is a Zoning Variance, Special Exception and/or Conditional Use Approval necessary? \_\_\_\_\_ If yes, please specify: \_\_\_\_\_

\_\_\_\_\_

11. Type of Water Supply Proposed: \_\_\_\_\_ Public \_\_\_\_\_ Semi-Private \_\_\_\_\_ Individual

12. Type of Sanitary Disposal Proposed: \_\_\_\_\_ Public \_\_\_\_\_ Semi-Private \_\_\_\_\_ Individual

13. Linear Feet of New Street: \_\_\_\_\_.

Identify all street(s) not proposed for dedication \_\_\_\_\_

\_\_\_\_\_

14. Sewer Facilities Plan Revision or Supplement Number \_\_\_\_\_ and date submitted \_\_\_\_\_.

15. Fees Submitted: \$ \_\_\_\_\_

**The cut-off date for plan submission for Washington Township Planning Commission review is two weeks prior to the meeting.**

**It shall be the responsibility of the Applicant and/or Plan Preparer to submit the Plan to the Dauphin County Planning Commission Office for review.**

The undersigned hereby represents that, to the best of his/her knowledge and belief, all information listed above is true, correct and complete.

\_\_\_\_\_  
Signature of Applicant / Agent

\_\_\_\_\_  
Date

# APPLICANT’S PLAN - CHECK LIST

## SKETCH PLAN – (optional)

- \_\_\_\_\_ Titled “Sketch Plan”
- \_\_\_\_\_ Location Map
- \_\_\_\_\_ Tract Boundaries
- \_\_\_\_\_ Existing and Proposed Features

## PRELIMINARY PLAN –

- \_\_\_\_\_ Titled “Preliminary Plan”
- \_\_\_\_\_ Proposed Name
- \_\_\_\_\_ North Arrow, graphic scale, written scale and date (original date of all revisions)
- \_\_\_\_\_ Tract Boundaries with total acreage
- \_\_\_\_\_ Zoning Data (required and proposed)
- \_\_\_\_\_ Adjoining property owners/subdivisions
- \_\_\_\_\_ Existing conditions
- \_\_\_\_\_ Proposed layout with street names and width of right-of-way, cartway and paving section. Indicate streets to be dedicated. Proposed lot layout with dimensions, lot numbers and area.
- \_\_\_\_\_ FEMA Floodplains
- \_\_\_\_\_ All accompanying data (See Part 3 §22-305 #2 of SALDO)
- \_\_\_\_\_ **Submit five (5) paper copies of the Subdivision and/or Land Development Plan plus email a PDF of the plan and any reports to [washingtontownship@wtwp.org](mailto:washingtontownship@wtwp.org).**

**FINAL PLAT –**

- \_\_\_\_\_ Titled “Final Plat”
- \_\_\_\_\_ Tract boundary lines, rights-of-way of streets, easements and other rights-of-way and property lines of residential lots and other sites with accurate dimensions, bearings, or deflection angles, and radii, arcs and central angles of all curves. Accurate areas of each lot.
- \_\_\_\_\_ North Arrow, graphic scale, written scale and date (original date date of all revisions)
- \_\_\_\_\_ Names of all streets (approved by Post Office)
- \_\_\_\_\_ Number and identify each lot and/or site
- \_\_\_\_\_ Adjoining property owners/subdivisions
- \_\_\_\_\_ Building setback lines
- \_\_\_\_\_ Signature and seal of the person responsible for the survey, certifying to the accuracy of the plan as described in P.L. 534, No. 120 of December 13, 1979.
- \_\_\_\_\_ Certification of Title
- \_\_\_\_\_ Dedication Statement by the Owner
- \_\_\_\_\_ Proposed Protective Covenants running with the land, if any
- \_\_\_\_\_ FEMA Floodplains
- \_\_\_\_\_ A notice that a highway occupancy permit is required pursuant to section 420 of the Act of June 1, 1945 (P.L. 1242, No. 428), known as the “State Highway Law,” as amended by Act No. 1986-43 of May, 1986, before driveway access to a State Highway is permitted.
- \_\_\_\_\_ All accompanying data (See Part 3 §22-307 #1-P of SALDO)
- \_\_\_\_\_ **Submit five (5) paper copies of the Subdivision and/or Land Development Plan plus email a PDF of the plan and any reports to [washingtontownship@wtwp.org](mailto:washingtontownship@wtwp.org).**

**The following certifications shall appear on the Preliminary Plan and/or the Final Plat, where applicable:**

Wetland Certification

“The site has been investigated for wetland areas and to the best of my knowledge, all wetland areas are shown on this plan.”

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Professional’s Signature

Date

or

“The site has been investigated for wetland areas and to the best of my knowledge, there are no wetlands on this site.”

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Professional’s Signature

Date

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Engineer Certification

“The storm water management system as shown on this plan is adequate to meet the requirements of the Washington Township Subdivision and Land Development Ordinance.”

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Engineer’s Signature

Date

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Surveyor Certification

“I hereby certify that, to the best of my knowledge, the survey shown and described hereon is true and correct to the accuracy required by the Washington Township Subdivision and Land Development Ordinance (error of closure no greater than one foot in ten thousand feet).”

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Surveyor’s Signature

Date

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**The following format shall be used in “Approval” spaces on the Preliminary Plan and/or the Final Plat:**

Reviewed by the Dauphin County Planning Commission this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

---

Recommended for Approval by the Washington Township Planning Commission this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

---

Approved by the Washington Township Board of Supervisors this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

**The following notarized statement shall appear on the Preliminary Plan and the Final Plat:**

Owner's Statement

COMMONWEALTH OF PENNSYLVANIA  
COUNTY OF DAUPHIN

On this, the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, personally appeared ***Print or Typewritten Name of owner*** who being duly sworn according to law, disposes and says that he (she) has legal or equitable title to the property shown on this plan, that the plan thereof was made at his (her) direction, that he (she) acknowledges the same to be his (her) act and plan, that he (she) desires the same to be recorded, and that all streets and other property identified as proposed public property (excepting those areas labeled "NOT FOR DEDICATION") are hereby dedicated to the public use.

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Notary

The following should appear on the Final Plat:

This plan recorded in the office of the Recorder of Deeds in Dauphin County this  
\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Instrument No. \_\_\_\_\_