

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
August 6, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on August 6, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Kevin Stadheim Gerald Lettich
Benjamin Brown Glenn Stoneroad
Cynthia Stout

Administrators and Others Present:

Donna Sitlinger – Secretary
Joseph Kerwin, Esq. – Board Solicitor
Rober Crabb – Roadmaster
Guest – Eric Rothermel, YMCA
Citizens – 3

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors July 16, 2024 meeting, approved as presented by motion of Supr. Stadheim, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$15,594.78

Liquid Fuels Fund: 8,967.17

Supr. Stadheim made a motion to approve the payment of the invoices as listed, second by Supr. Lettich.

Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

OTHER BUSINESS:

Proposed Parking Lot Expansion

Brett Bellis is proposing an expansion to his existing parking lot for his chiropractic business and is asking for an exemption of post construction stormwater management requirements. The Supervisors and Roadmaster reviewed Brett's proposed site plan and the review comments provided by the township engineer. At the conclusion of discussion, Supr. Stadheim made a motion that Brett clarify the drawing scale with elevation on the site plan and provide Brett with the township engineer's contact information to inquire what design changes would be necessary for the engineer to recommend an exemption, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

YMCA Sponsorship Request

Chairman Benjamin Brown recognized Eric Rothermel representing the Harrisburg Area YMCA. The YMCA intends to apply for Gaming Grant Funds for their Camp Curtin Branch to renovate two existing bathrooms and is asking Washington Township if they would consider being a co-applicant on their application. After a brief question period, Supervisor Stadheim made a motion to agree to be a co-applicant

on the YMCA's gaming grant application, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

OLD BUSINESS:

Solar Energy Systems (Proposed Ordinance)

Review continued on a proposed solar energy system ordinance. There were portions of the language that were highlighted and subject for Supervisor review and decision. At the conclusion of the review, it is the consensus of the Supervisors to ask the township engineer to review the proposed ordinance to determine if the subdivision and land development ordinance would need amended to provide provisions for solar energy systems. Solicitor Kerwin advised he may have additional language for the Supervisors to consider adding, and will research the balance of the highlighted language that was not resolved this evening.

Municipal Building Update

Solicitor Kerwin advised he is working on the financial end of the municipal building addition and renovation project. Recently met with Dauphin County Officials to discuss the lease and is working with Mid Penn Bank on acquiring a bank loan. In order to proceed with the loan, Solicitor Kerwin advised in accordance with the provisions of the Pennsylvania Local Government Unit Debt Act, the township needs to advertise the intent to adopt an ordinance to borrow money. Supr. Stout made a motion to approve advertising the intent to adopt an ordinance to permit the township to borrow money, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

The following applications were submitted for payment and certified by the architect with regards to the work completed for the municipal building expansion/renovation project:

- Application 1 – W.L. Byers Electric, Inc: \$30,330.00
- Application 2 – Spotts Brothers, Plumbing Contractor \$19,068.17
- Application 2 – Spotts Brothers, HVAC Contractor \$36,557.04
- Application 3 – Martin's Construction, General Contractor \$47,780.45

Supr. Stoneroad made a motion to approve transferring \$26,537.80 from the American Rescue Plan checking account and transfer \$107,197.86 from the money market to the general fund checking account and approve disbursing payment to the contractors as listed above, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes). Motion carried. The Secretary noted the American Rescue Plan Funds have been spent with the exception of the interest that accrued.

Supr. Stoneroad made a motion to approve W.L. Byers Electric, Inc. Change Order 1 dated 7/30/2024 at an additional cost of \$883.29 and Martins Construction Change Order 1 dated July 25, 2024 concerning Numbers 1, 2, 6, 7 at an additional cost of \$5,666.00, second by Supr. Stadheim.

Roadmaster Crabb advised he is working on obtaining quotes to update the camera system and television system for the conference and meeting rooms.

Local Share Municipal Grant Application

Supr. Stadheim made a motion to approve submitting a letter to the Dauphin County Gaming Board to request the Dauphin County Board of Commissioners sponsor the Local Share Municipal Grant Application that the township intends to submit. The township intends to apply for local share funding to ask for debt reduction for the loan that will be incurred this year to expand the office space and renovation of the municipal building, second by Supr. Stout. Motion carried.

NEW BUSINESS:**Winter Municipal Snow Removal Contract**

Supr. Stoneroad made a motion to approve renewing the Winter Municipal Snow Removal Contract with the Pennsylvania Department of Transportation for the 2024-2025 season to snowplow North Church Street and Rakers Mill Road, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Copier/Printer Proposal

Supr. Stoneroad made a motion to approve the purchase of a copier printer from Marco at an expense of \$6,648.93, second by Supr. Stadheim. The proposal includes a monthly maintenance charge of \$122.50 for the first year, 3,000 black & white and 2,500 color prints per month, an approximate 10% escalation charge on the monthly maintenance during years 2 through 5. An overage charge applies if applicable. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Volunteer Accident Insurance Renewal

Supr. Brown made a motion to approve the renewal of the Volunteer Accident Insurance at an annual cost of \$165.00, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Stormwater Exemption Request (Hummel)

Roger Hummel is requesting a waiver of the stormwater controls constructed on his property. Prior to the meeting, Supr. Brown consulted with the township engineer who advised that he does not see any problems with granting a waiver. Supr. Stoneroad made a motion to grant a waiver of the stormwater controls constructed on property parcel 66-12-134, second by Supr. Stadheim. It was noted that an agreement is to be drawn up and executed stating the property owner will assume full responsibility for damage resulting from or be caused by stormwater runoff from the property and construct stormwater controls as deemed necessary.

Employee Medical Benefits Renewal

It is the consensus of the Supervisors to table review until the next meeting.

Disposition of Specific Township Records

Supr. Lettich made a motion to approve the disposal of township records as appended to **Resolution 2024-06**, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Extension Request (Tractor Supply)

Supr. Stout made a motion to approve a request for a 60-day extension to review the current land development plan submitted by Tractor Supply, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

O&M Stormwater Management Agreement

Supr. Stadheim made a motion to execute the Operation and Maintenance Agreement for Stormwater Management (BMPS) for property parcel 66-004-007 pending a revised site plan is submitted addressing the township engineer recommendations, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

SOLICITOR REPORT:

After consultation, it is the consensus of the Supervisors that the engineering services provided by Chudley Engineering, for the amount of \$700.00, be paid directly to the vendor.

SUPERVISORS REPORT:

GLENN STONEROAD:

COG:

Supr. Stoneroad announced COG is currently conducting a survey to help with providing a long-term solution to improve emergency services in our region.

CYNTHIA STOUT:

Parks & Recreation/Reliance Hose Company No 1: No report.

JERRY LETTICH:

Washington Township Authority: No report.

BENJAMIN BROWN:

Recycling & Landfill: No report.

KEVIN STADHEIM:

Road Report: Roadmaster Crabb reported the following:

- The road crew recently removed electric wiring that no longer serves a purpose from the meeting room.
- The contractor plans to be in our area mid-August to seal coat/fog seal Feidt Road.
- An excavator was rented for the replacement of a pipe on Bechel Road. Roadmaster Crabb provided a cost comparison of an outside source conducting the maintenance versus in house maintenance.

Supr. Stoneroad made a motion to replace the water fountain in the shop at an approximate cost of \$2200.00, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Authority: Tuesday, August 13, 2024
Supervisors: Tuesday, August 20, 2024
Recreation Board: Wednesday, August 21, 2024 (8PM)
Planning Commission: Monday, September 9, 2024

ADJOURNMENT:

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. The meeting was adjourned at 9:12 PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary