

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
May 7, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on May 7, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Benjamin Brown Gerald Lettich
Glenn Stoneroad Kevin Stadheim

Board Member Absent:

Cynthia Stout

Administrators and Others Present:

Donna Sitlinger – Secretary
Joseph Kerwin, Esq. – Board Solicitor
Robert Crabb – Roadmaster
Laverne Brown, Sr. – Chairman, WT Planning Commission
Citizens – 1

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors April 16, 2024 meeting, approved as presented by motion of Supr. Stadheim, second by Supr. Lettich. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$ 6,107.29

Supr. Lettich made a motion to approve the payment of the invoices as listed, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

OLD BUSINESS:

Municipal Building Addition/Renovations

Supr. Stoneroad made a motion to approve change orders one and two, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Solar Energy Systems

Solicitor Kerwin provided the language to a proposed solar energy system ordinance. A comment period was held among the Supervisors and Laverne Brown, Chairman, Washington Township Planning Commission. At the conclusion of discussion, it is the consensus that the Supervisors review the proposed ordinance and send any comments they may have to the Secretary. Comments to be reviewed during the next meeting. Supr. Lettich made a motion to forward the proposed ordinance to Jerry Duke, Dauphin County Planning Commission, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

NEW BUSINESS:**WT Planning Commission**

- a. Permits:* Laverne commented that the planning commission members will continue to review.
- b. SR209/225 Proposed Zoning District Amendments:* Laverne commented the planning commission members have completed their review and are ready to move forward.

Antenna Support Inspections

Supr. Lettich made a motion to not require the engineer's stamp on the inspection report of the antenna support, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

KMIT Proxy for Annual Meeting

Supr. Lettich made a motion to vote for the members as designated on the Keystone Municipal Insurance Trust proxy form, second by Supr. Stadheim. Motion carried.

Hazard Mitigation Plan Update Worksheet

Supr. Lettich made a motion to approve the worksheets as presented, second by Supr. Stadheim. Motion carried.

Reimbursement Request – Grant Number 2023-60

Supr. Lettich made a motion to request reimbursement of \$14,355.18 in accordance with the Dauphin County Local Share Gaming Grant Agreement 2023-60 awarded for debt relief, second by Supr. Stoneroad. It was noted that the amount of reimbursement requested reflects monthly loan payments made November 2023 through April 2024 to LINK Bank. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Dauphin County Household Allocation Projects

It is the consensus of the Supervisors to accept the TCRPC general planning estimates of the draft projections of population, households, and employment allocations to the year 2050.

Waste Tire Transporter License Renewal

Supr. Lettich made a motion to approve to renew the annual waste tire transporter license at a cost of \$50, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

SOLICITOR REPORT:

Solicitor Kerwin advised the matter concerning the correspondence received from Cohen Seglias Pallas Greenhall & Furman PC concerning the Paxtang Fire Company No. 1 has been resolved.

Solicitor Kerwin advised he is working on two options to assist with financing the municipal building addition/renovation project.

SUPERVISORS REPORT:**KEVIN STADHEIM:****Road Report:**

Roadmaster Crabb reported on the following:

- In regard to the municipal building addition/renovation project, Roadmaster Crabb asked if a procedure can be established to address change orders in a timely manner. After discussion, Supr. Stoneroad made a motion to approve Roadmaster Crabb to come to a decision and inform the Supervisors by email, unless it is a major change, second by Supr. Stadheim. Motion carried. It was noted any change orders will be reaffirmed during the next meeting.

- A MC519 Cart never used was recently put up for sale on the municibid website. Supr. Lettich made a motion to accept the high bidder of \$135, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.
- It is the consensus of the Supervisors to approve the Roadmaster to place any used construction items for sale on the municibid website, if feasible, and dispose of items that do not have any value.
- Supr. Stadheim made a motion to accept the quote of \$6950 to pressure wash, prime and paint the façade and doors of the garage/shop area of the municipal building, second by Supr. Lettich. It is noted that American Rescue Plan Funds will pay for this project. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.
- It is the consensus of the Supervisors to engage a structural engineer to look at the ceiling in the meeting room. It was noted the roof was left there when the municipal building was expanded.

GLENN STONEROAD:

COG:

It is anticipated that the group approved to conduct an EMS study will have information by fall.

Supr. Stoneroad commented that vehicles are parking in front of fire hydrants during ball games. It was noted to call the PSP as they will enforce.

CYNTHIA STOUT:

Parks & Recreation/Reliance Hose Company No 1: Absent.

JERRY LETTICH:

Washington Township Authority: No report.

BENJAMIN BROWN:

Recycling & Landfill: No report.

The Secretary reported she received a complaint from a resident concerning a property owner who is composting grass and hauling in food, thus stinking up the whole neighborhood within a mile radius and increasing the fly population. It is the consensus of the Supervisors to ask our zoning/codes enforcement officer to investigate along with Supr. Stoneroad.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Authority: Tuesday, May 14, 2024

Recreation Board: Wednesday, May 15, 2024 (8PM)

Supervisors: Tuesday, May 21, 2024

Planning Commission: Monday, June 3, 2024

ADJOURNMENT:

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Lettich. Motion carried. The meeting was adjourned at 8:46PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary