

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
April 2, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on April 2, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:03 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Glenn Stoneroad Cynthia Stout
Kevin Stadheim Gerald Lettich
Benjamin Brown

Administrators and Others Present:

Donna Sitlinger – Secretary
Joseph Kerwin, Esq. – Board Solicitor
Robert Crabb – Roadmaster
Citizens – 0

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors March 19, 2024 meeting, approved as presented by motion of Supr. Stadheim, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$ 7,033.90

Supr. Stout made a motion to approve the payment of the invoices as listed, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

OLD BUSINESS:

Bid Review – Municipal Building Addition/Renovations Update/Award Bid

The Bid Notice for the municipal building addition and renovations was duly advertised in the following publications: Daily Item, Pennlive, Pottsville Republican, The Citizen Standard. The bidding process was managed through PennBid.

Chairman, Benjamin Brown recognized Architects Rocky Baer and Andrew Wait via telephone conference. A list compiling the results of the contractors that submitted bids, the bid amounts and documents submitted with the bids were reviewed. A question period was held on various aspects of the project. To keep the project progressing on the timetable established and pending approval from Dauphin County, it is the consensus of the Supervisors to award the bids.

General Contractor Bids:	Martins Construction	Mifflinburg, PA	\$713,496.00
	WSL Inc.	New Bloomfield, PA	\$798,280.67
	Uhrig Construction	Reading, PA	\$901,366.00

- Supr. Lettich made a motion to award the bid of General Contractor to the low bidder Martins Construction, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Electrical Contractor Bids:	WL Byers	Dillsburg, PA	\$102,500.00
	K & N Electric	Sunbury, PA	\$105,000.00
	Shannon A Smith	Myerstown, PA	\$117,737.00

- Supr. Stadheim made a motion to award the bid of Electrical Contractor to the low bidder WE Byers, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried. It was noted, WL Byers is the only contractor that supplied the required certificate of use.

Plumbing Contractor Bid:	Spotts Brothers	Schuylkill Haven, PA	\$66,144.32
Mechanical Contractor Bid:	Spotts Brothers	Schuylkill Haven, PA	\$77,797.69

- Supr. Lettich made a motion to award the bid of Plumbing and Mechanical Contractor to Spotts Brothers, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried. It was noted Spotts Brothers was the only bid received.

With the award of the bids, the Architects will prepare the contracts and schedule a pre-construction meeting in a couple of weeks. This concluded the telephone conference with the Architects. Solicitor Kerwin advised he will be meeting with Dauphin County's interim Solicitor later this week to go over the project plans and work on obtaining a commitment from the County. During the interim, the Supervisors asked Solicitor Kerwin to explore options to finance the project.

Solar Energy Systems

Solicitor Kerwin will work on a model ordinance pertaining to solar energy systems.

NEW BUSINESS:

Waiver Request

Sup. Lettich made a motion to approve the on lot sewage pumping waiver request for property parcel number 66-005-022, second by Supr. Stout. Motion carried.

Zuber (Operation & Maintenance Agreement for Stormwater Management)

Supr. Lettich made a motion to approve to sign the Operation & Maintenance Agreement for Stormwater Management for property parcel number 66-009-062, conditional upon the township engineer's satisfactory review of the plan and notification from the Dauphin County Conservation District that the plan is adequate, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Mail Final Notice Delinquent Pump Out of On Lot Sewage Disposal System

Supr. Lettich made a motion to approve sending a final notice by certified mail to property owners who are delinquent in providing proof that their on lot sewage disposal system was pumped out within the past five years, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

The Secretary reported Barbara Motko Gonder stopped by the township office to complain about feral cats in her neighborhood and hearing loud music/yelling at inappropriate times.

SOLICITOR REPORT:

SUPERVISORS REPORT:

JERRY LETTICH:

Washington Township Authority: No report.

BENJAMIN BROWN:

Recycling & Landfill: No report.

KEVIN STADHEIM:

Road Report:

Roadmaster Crabb reported on the following:

- Bids were received on the municibid website for the used trailer tires and used/new lights posted for sale. Supr. Lettich made a motion to accept the bid of \$92 for the used trailer tires and \$22 for the used/new lights, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.
- Road crew currently street sweeping township roads. Next week the road crew will be street sweeping Elizabethville Borough streets.

GLENN STONEROAD:

UDA School District & COG: No report.

CYNTHIA STOUT:

Parks & Recreation/Reliance Hose Company No 1: No report.

OTHER BUSINESS:

- Supr. Stadheim made a motion to mail a notice of violation by certified mail to property parcel number 66-017-012 for the storage/accumulation of rubbish, junk material, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.
- Supr. Lettich made a motion to mail a notice of violation by certified mail to property parcel number 66-012-063 & 66-012-130 for the storage/accumulation of rubbish, junk material, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Chairman Benjamin Brown advised that he was asked by the school district to be a liaison on a building committee.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Authority: Tuesday, April 9, 2024
 Supervisors: Tuesday, April 16, 2024
 Recreation Board: Wednesday, April 17, 2024 (8PM)
 COG: Thursday, April 18, 2024
 Spring Cleanup: Saturday, May 4, 2024 (8AM-3 PM)
 Planning Commission: Monday, May 6, 2024

Chairman Brown announced the Supervisors are invited to attend a ribbon cutting ceremony for the recent locker room renovation at the YMCA. The ceremony is scheduled on April 23, 2024, beginning 11AM.

ADJOURNMENT:

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. The meeting was adjourned at 8:17 PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary