

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
March 19, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on March 19, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Cynthia Stout                      Kevin Stadheim  
Glenn Stoneroad                  Benjamin Brown

**Board Member Absent:**

Gerald Lettich

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Robert Crabb – Roadmaster  
Andrew Wait, Architect – SBA Architects  
Ryan Romberger, President – Reliance Hose Company #1  
Joe Werner, Chief – Reliance Hose Company #1  
Citizens – 0

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**MINUTES:**

The minutes of the Board of Supervisors March 5, 2024 meeting, approved as presented by motion of Supr. Stout, second by Supr. Stadheim. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:                      \$ 3,400.81  
Street Light Fund:                  1,039.31  
Liquid Fuels Fund:                  3,200.00

Supr. Stadheim made a motion to approve the payment of the invoices as listed, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**OTHER BUSINESS:**

***Bid Review – Municipal Building Addition/Renovations***

Chairman, Benjamin Brown recognized Andrew Wait, Architect representing SBA Architects. Andrew provided a spreadsheet itemizing the bids received and reviewed the bid results and answered questions. At the conclusion of review, it is the consensus of the Supervisors that no bid award will be made this evening to allow time for further review of the bids and to notify Dauphin County of the bid results. It was noted the bid may be awarded during the April 2<sup>nd</sup> meeting of the Supervisors.

***Annual Report – Reliance Hose Company #1***

Chairman Benjamin Brown recognized Ryan Romberger, President and Joe Werner, Chief, representing Reliance Hose Company No 1. Mr. Romberger presented the annual year-end report of the fire company. A hard copy of the annual report was provided to the Supervisors.

**OLD BUSINESS:****Municipal Building Addition Update**

Supr. Stadheim made a motion to approve paying the UCC building permit fee for the municipal building addition and renovations, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**SWMGT Small Project Design**

The township engineer reviewed the Small Projects Stormwater Management Application. The purpose of the application is to help reduce the design costs incurred by residents. It is the engineer's opinion that the proposed application does not meet the requirements of the Washington Township Stormwater Management Ordinance. The engineer advised he would be willing to draft a modification of the ordinance that would make stormwater management easier for residents. After discussion, Supr. Stadheim made a motion to ask the engineer to produce a draft amending the ordinance and present the draft at a future meeting with Solicitor Kerwin present, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**PSATS Conference**

There will be no one registering to attend the PSATS Conference held in April.

**NEW BUSINESS:****Municipal Notification Chapter 102 Permit**

Supr. Stout made a motion to sign the municipal acknowledgement of the Chapter 102 Permit application that PPL Electric Utilities intends to submit to DEP for line work, second by Supr. Stadheim. Motion carried.

**Subdivision Plan (Masser Farm Realty & Nick & Jennifer Nichols)**

Masser Farm Realty is proposing to subdivide 7.82 acres that will be added to the existing property of Nick & Jennifer Nichols for a side yard addition. Supr. Stoneroad made a motion to approve the requested waivers of preliminary plan submittal, plan scale and approve the preliminary/final subdivision plan, second by Supr. Stadheim. Motion carried. **Resolution 2024-04**

**Spring Cleanup**

Supr. Stadheim made a motion to approve the township spring cleanup date on Saturday, May 4, 2024 8AM – 3 PM; Reserve roll off containers with Heim's Disposal; Approve employee Cole Long to receive any items that he can recycle; Approval to hire additional help and compensate volunteers \$110, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Certificate of Deposit Maturity**

Supr. Stadheim made a motion to formally approve the renewal of a six-month certificate of deposit that recently matured and is deposited at Mid Penn Bank. The renewal term is six-months at an APY of 5.10%, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**SUPERVISORS REPORT:****CYNTHIA STOUT:**

**Parks & Recreation/Reliance Hose Company No 1:** No report.

**JERRY LETTICH:**

**Washington Township Authority:** Absent

**BENJAMIN BROWN:**

**Recycling & Landfill:** No report.

**KEVIN STADHEIM:**

**Road Report:**

Roadmaster Crabb reported on the following:

- The road crew recently finished roadside tree trimming and cleaning up branches.
- Zartman Construction recently pop riveted brackets to gutters installed on the rear of the municipal building to eliminate the vibration noise coming from the roof on windy days.
- Plans to advertise for sale on the municibid website, tires and lights that no longer serve a useful municipal purpose.
- Working with a property owner to add cul-de-sacs at the end of various township roads to create a safer place to turn around.

**GLENN STONEROAD:**

**UDA School District & COG:** No report.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Recreation Board: Wednesday, March 20, 2024

Planning Commission: Monday, April 1, 2024

Supervisors: Tuesday, April 2, 2024

Authority: Tuesday, April 9, 2024

**ADJOURNMENT:**

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Brown. Motion carried. The meeting was adjourned at 8:23 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary