

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
March 5, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on March 5, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Benjamin Brown Glenn Stoneroad
Cynthia Stout Kevin Stadheim

Board Member Absent:

Gerald Lettich

Administrators and Others Present:

Donna Sitlinger – Secretary
Joseph Kerwin, Esq. – Board Solicitor
Robert Crabb – Roadmaster
Citizens – 1

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors February 6, 2024 meeting, approved as presented by motion of Supr. Stadheim, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

	<u>February 20</u>	<u>March 5</u>
General Fund:	\$ 9,390.73	\$14,482.86
Street Light Fund:	1,069.62	
Liquid Fuels Fund:	195.11	

Supr. Stoneroad made a motion to approve the payment of the invoices as listed, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

OLD BUSINESS:

Municipal Building Addition Update

Roadmaster Crabb advised a pre-bid meeting was recently held at the municipal building and commented various contractors are showing an interest in the project. It is the consensus of the Supervisors to ask Solicitor Kerwin to begin looking into our options for financing the project.

SWMGT Small Project Design

Agenda item tabled until we are in receipt of the engineer review comments.

Permits

The Supervisors provided their thoughts regarding the zoning/codes enforcement officer's response to the current zoning regulations pertaining to no zoning permit required for an accessory building 1,000 square feet and less, as we are beginning to experience multiple accessory buildings added to a property over a period of time. Stormwater Management may be required, but without any record of structures added to a property, can we mandate stormwater management regulations when applicable. Supr. Brown made a motion to ask the WT Planning Commission for their input, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (no) Motion carried.

Distribution of LST

Supr. Stout made a motion to allocate twenty-five percent of the 2023 Local Services Tax revenues collected to Reliance Hose Company No. 1, second by Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

NEW BUSINESS:**PSATS Conference**

Supervisors will consider attending the conference until the next meeting.

Solar Energy Systems

It is the consensus of the Supervisors to ask Solicitor Kerwin to review solar energy system ordinances and provide his recommendations at a future meeting.

Portable Toilet Rental

Quotes for the rental of portable toilets were received by PESI and Associated Products Services. Supr. Stadheim made a motion to accept the quote from PESI at \$205 a month, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

Bulk Salt Order 2024-2025 Season

Supr. Stoneroad made a motion to approve ordering 75- ton bulk salt for the 2024-2025 winter season through the Department of General Services COSTARS Program, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

Civic Plus Contract Renewal

Due to receiving information today on changes to our annual renewal contract with CivicPlus, Supr. Stout made a motion to add the contract renewal to the agenda, second by Supr. Stadheim. Motion carried.

Civic Plus notified the township that they will be increasing the mass communication annual bill by approximately 14.5% due to rising costs. The current five-year contract between Civic Plus and Washington Township states each renewal term will be subject to a 3% annual increase. Civic Plus has offered to split the price increase between this year and next year. At this time, the option is open to terminate our contract. Considering the notification system is under-utilized and time consuming, Supr. Stoneroad made a motion to terminate the contract, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

Secretary Sitlinger reported on the following:

- A certificate of deposit will mature on March 8.
- Washington Township was awarded \$96,000 in Dauphin County Gaming Local Share Grant Award for debt relief and reimbursement of design fees for the municipal building expansion project.
- Dauphin County has been forced to put their household hazardous waste program on hold until the service provider negotiates their contract with their HHW processor.
- PennDOT will be collecting traffic data on various township roads during this year.
- 2024 Local Government Forum will be held on April 2, 2024.

SUPERVISORS REPORT:**GLENN STONEROAD:****UDA School District & COG:**

Supr. Stoneroad made a motion to approve remitting payment of \$383.22 towards the 2024 COG dues, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

Supr. Stoneroad announced COG was awarded \$51,000 in Dauphin County Gaming Local Share Grant Award to be used towards the EMS Study. Robb Consulting was awarded the study contract.

CYNTHIA STOUT:

Parks & Recreation/Reliance Hose Company No 1: No report.

JERRY LETTICH:

Washington Township Authority: Absent

BENJAMIN BROWN:

Recycling & Landfill: No report.

KEVIN STADHEIM:

Road Report:

Roadmaster Crabb reported on the following:

- The road crew is almost finished servicing equipment.
- The back gate was recently relocated.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Authority: Tuesday, March 12, 2024

Supervisors: Tuesday, March 19, 2024

Recreation Board: Wednesday, March 20, 2024

Planning Commission: Monday, April 1, 2024

ADJOURNMENT:

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stoneroad. Motion carried. The meeting was adjourned at 7:53 PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary