

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
January 16, 2024

The Washington Township Board of Supervisors regular meeting was held at the municipal building on January 16, 2024.

Chairman, Benjamin Brown called the meeting to order at 7:01 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Glenn Stoneroad Benjamin Brown
Gerald Lettich Kevin Stadheim

Board Member Absent:

Cynthia Stout

Administrators and Others Present:

Donna Sitlinger – Secretary
Robert Crabb – Roadmaster
Citizens – 1

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors January 2, 2024 organization and regular meeting, approved as presented by Supr. Lettich, second by Supr. Stadheim. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$8,752.35
Fire Hydrant Fund: 1,665.00
Street Light Fund: 1,062.34

Supr. Lettich made a motion to approve the payment of the invoices as listed, plus the Frontier and PPL invoices, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

OLD BUSINESS:

Municipal Building Addition Update

Roadmaster Crabb advised the architect is still working on the design for the building addition. It is anticipated that a finished design will be submitted by the end of January.

Board Vacancies

Supr. Lettich made a motion to re-appoint Andrew Warfel, as a member of the Recreation Board, second by Supr. Stadheim. Term expires 12.31.2028. Motion carried.

NEW BUSINESS:

Proposed Amendments – Zoning District Map

Discussion tabled until the next meeting.

Tax Claim- Interest Free Grace Period

Tabled.

Costars Electric Procurement Program

Supr. Lettich made a motion to approve signing the enrollment form to continue in the COSTARS Electricity Procurement Services, second by Supr. Stoneroad. It was noted that our current supply contract through COSTARS ends December 2024. Motion carried.

Update Checklist

Supr. Lettich made a motion to approve updating the Emergency Response Checklist form with no revisions, second by Supr. Stadheim. Motion carried.

2023 Financial Report

Secretary Sitlinger provided the Supervisors with a hard copy of the 2023 financial report comprising of the General, Liquid Fuels, Street Light, Fire Hydrant and Recreation Funds. The report consisted of the year end balances in checking, money market, and certificate of deposit accounts along with detail of the revenues received and expenses disbursed during 2023.

SUPERVISORS REPORT:**BENJAMIN BROWN:**

Recycling & Landfill: No report.

KEVIN STADHEIM:**Road Report:**

Roadmaster Crabb reported on the following:

- Plowed and salted township roads today.

GLENN STONEROAD:**UDA School District:**

Supr. Stoneroad announced that due to the snowfall today, the school district cancelled the public meeting scheduled for this evening.

COG:

Supr. Stoneroad advised he attended an EMS meeting last evening. A regular COG meeting will be held this coming Thursday evening.

CYNTHIA STOUT:

Parks & Recreation/Reliance Hose Company No 1: Absent.

JERRY LETTICH:

Washington Township Authority: No report.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Recreation Board: Wednesday, January 17, 2024

Planning Commission: Monday, February 5, 2024

Supervisors: Tuesday, February 6, 2024

Authority: Tuesday, February 13, 2024

ADJOURNMENT:

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. The meeting was adjourned at 7:44 PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary