

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
October 3, 2023

The Washington Township Board of Supervisors regular meeting was held at the municipal building on October 3, 2023.

Chairman, Benjamin Brown called the meeting to order at 7:03 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Kevin Stadheim      Glenn Stoneroad  
Cynthia Stout      Benjamin Brown

**Board Member Absent:**

Gerald Lettich

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Joseph Kerwin, Esq. – Board Solicitor  
Robert Crabb – Roadmaster  
Andrew Warfel Member, Recreation Board  
Citizens – 1

**OTHER BUSINESS:**

**Request for Sign Approval Application**

Due to connectivity issues, the zoom meeting with the applicant, Joe Cala, Summit Locations, LLC has been rescheduled for the November 9, 2023, meeting.

**BUSINESS ITEMS ADDED:**

There were no new business items to add to the agenda.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**MINUTES:**

The minutes of the Board of Supervisors September 19, 2023, regular meeting, approved as presented by Supr. Stadheim, second by Supr. Stoneroad. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:            \$ 4,535.29  
Liquid Fuels Fund:      380.56

Supr. Stoneroad made a motion to approve the payment of the invoices as listed, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**OLD BUSINESS:**

**Municipal Building Expansion**

It was noted that a meeting to review a draft of the building expansion is scheduled for later this week with Roadmaster Crabb.

**NEW BUSINESS:**

**Recreation Board (Andy Warfel)**

Chairman Benjamin Brown recognized Andy Warfel, member of the Recreation Board. Andy commented that the Recreation Board is proposing to add ten shade trees to Loyalton Park. Smucker Gardens submitted a written proposal for the installation of the trees and tree ring mulching. After reviewing the proposal, it is the consensus of everyone to exclude tree ring mulching. Since the expenditure is over

\$4000.00, Andy is seeking approval from the Board of Supervisors to purchase the trees. Supr. Stout made a motion to approve the tree purchase at an expense of \$5,636.34, second by Supr. Stadheim. It was noted that the funds will be disbursed from the Recreation Fund and Andy will sign the proposal from Smucker Gardens. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Consider Request to Rescind Conditional Use Decision (Riehl)**

A written request was received from John Riehl asking the Supervisors to consider rescinding the conditions that were applied to his Conditional Use Application, Number 2023-01. Supr. Stadheim made a motion to repeal the June 12, 2023, conditional use decision to convert a pre-existing structure to a hunting camp/cabin, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Nomination TCRPC Representative (Dauphin North)**

Supr. Stout made a motion to approve to nominate Deb Everly as a representative of the Dauphin North Regional Planning Area to serve on the TCRPC Board for the upcoming 2024-2025 term, second by Supr. Brown. It was noted that Deb Everly currently represents the Dauphin North Regional Planning Area. Motion carried.

**Volunteer Fire Relief Association Allocation**

Supr. Stoneroad made a motion to disburse the 2023 Commonwealth State Aid allocation of \$14,357.81 to the Elizabethville Volunteer Fireman's Relief Association, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Municipal Pension System State Aid Allocation**

The 2023 Commonwealth General Municipal Pension State Aid of \$21,953.85 was deposited into the general fund on September 27, 2023. The pension plan invoice due for 2023 totals \$21,905.00. Supr. Stadheim made a motion to deposit the entire amount of the state aid received into the pension plan, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Time Extension Request (Integrative Green Solutions)**

On behalf of Integrative Green Solutions, Charles Yourshaw submitted in writing a request to extend the Preliminary/Final Land Development Plan review to address remaining issues. Supr. Stout made a motion to approve a 120- day time extension, second by Supr. Stadheim. Motion carried.

**PSATS Ballot Election of Trustees**

Supr. Stoneroad made a motion to vote for the two candidates as listed on the PSATS Unemployment Compensation Group Trust, 2023 Ballot for Election of Trustees, second by Supr. Stadheim. Motion carried.

**2024 Budget**

There was a brief preliminary review of the 2024 budget.

**SOLICITOR REPORT:** No report.

**SUPERVISORS REPORT:**

**BENJAMIN BROWN:**

**Recycling & Landfill:** No report.

**KEVIN STADHEIM:**

**Road Report**

Roadmaster Crabb reported he is waiting for a response from vendors to make repairs to the sewer system and received approval from the Supervisors to obtain a new insurance quote.

**GLENN STONEROAD:**

**COG**

Supr. Stoneroad reported during the September meeting COG members voted to begin the process of a professional EMS study. A gaming grant application was submitted to assist with the expenses of the study and it will not be known until early next year if grant funds will be awarded for this project. During the interim, Upper Paxton Township volunteered to fund the project. In the event a gaming grant is not awarded, COG will be asking each member municipality to reimburse Upper Paxton Township on a population based fair share of the EMS study cost.

**UDA School District**

Supr. Brown recapped a community roundtable discussion hosted by MI Windows and Doors Plant in Gratz and the Upper Dauphin School District concerning the development of sixty-seven acres of farmland the School District recently purchased.

**CYNTHIA STOUT:**

**Parks & Recreation/Reliance Hose Company No 1:** No report.

**JERRY LETTICH:**

**Washington Township Authority:** Absent.

**PUBLIC COMMENTS:**

Chairman Benjamin Brown, called for public comments.

Karen Wiest questioned the status of the proposed commercial highway and mixed-use village zoning districts.

**ANNOUNCEMENTS:**

Fall Cleanup: Saturday, October 7, 2023 (8AM-3PM)

Authority: Tuesday, October 10, 2023

Supervisors: Tuesday, October 17, 2023

Recreation Board: Wednesday, October 18, 2023 (8PM)

Planning Commission: Monday, November 13, 2023

**ADJOURNMENT:**

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. The meeting was adjourned at 8:09 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary