

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
September 5, 2023

The Washington Township Board of Supervisors regular meeting was held at the municipal building on September 5, 2023.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Glenn Stoneroad            Kevin Stadheim  
Benjamin Brown           Cynthia Stout

**Board Member Absent**

Gerald Lettich

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Joseph Kerwin, Esq. – Board Solicitor (arrived 7:04 pm)  
Robert Crabb – Roadmaster  
Citizens - 1

**BUSINESS ITEMS ADDED:**

There were no new business items to add to the agenda.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments.

Karen Wiest presented a question regarding ambulance service.

**MINUTES:**

The minutes of the Board of Supervisors August 15, 2023, regular meeting, approved as presented by Supr. Stoneroad, second by Supr. Stadheim. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:            \$ 4,383.86  
Liquid Fuels Fund:        2,988.74

Supr. Stadheim made a motion to approve the payment of the invoices as listed, second by Supr. Stoneroad.  
Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**OLD BUSINESS:**

**Certificate of Deposit Maturity**

A certificate of deposit held at Mid Penn Bank matured on 9/2/2023. Supr. Stout made a motion to automatically renew for a term of 12 months at an interest rate of 5.10% APY plus open a new certificate of deposit, value \$100,000.00, term of six months at an interest rate of 5.15% APY, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**NEW BUSINESS:**

**Satisfaction Piece**

Supr. Stadheim made a motion to execute a Satisfaction Piece for Jason Taylor, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Letter of Support**

Supr. Stout made a motion to provide a letter of support to the Upper Dauphin Area Trojan Education Foundation, to host a Trick or Trot Run/Walk Event. The event will utilize township roads located in the Blue Grass Estates Development, North Church Street and Borough roads, second by Supr. Stoneroad. Motion carried.

**Architect (Building Expansion)**

A proposal was submitted from SBA Architects to provide architectural services to add additional office space to the front of the municipal building. Solicitor Kerwin advised he found the proposal satisfactory. A motion was made by Supr. Stoneroad to execute the services agreement at a lump sum fee of \$22,400.00, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Road Damage**

Roadmaster Crabb advised an individual recently drove a forklift on Wolfe Road and buckled the road. A temporary repair was made and at a later date a permanent repair will be made. After consideration, it is the consensus of the Supervisors to send a bill to the individual who damaged the road for the costs the township entailed to make the temporary and permanent repair.

**Conditional Use Decision**

A conditional use hearing was held on June 12, 2023, for John Riehl, to change the use of a pre-existing structure into a hunting camp/cabin. It was noted that Mr. Riehl has recently asked if he could change the hunting camp/cabin structure to its former use. After briefly discussing, it is the consensus of the Supervisors to notify Mr. Riehl that if he is interested in changing the use of the structure, to submit a letter to the Supervisors to ask for their consideration to rescind the conditional use decision.

**209 Beverage Warehouse Site Plan**

209 Beverage Warehouse submitted a site plan to add a 1120 square foot cooler and remove an existing 144 square foot cooler. As per the township engineer comments, the project proposes land development. After reviewing correspondence from the applicant's engineer, asking for consideration to review this project as a mechanical utility improvement for an existing operating business and it is not new land development, Supr. Brown made a motion to require the submittal of a land development plan, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Post Construction Stormwater Management**

A discussion was held on the ordinance requirements regarding the submittal of post construction stormwater management plans. It is the consensus of the Supervisors that all new structures proposing less than 1000 square feet of new impervious area, that a site plan be brought before the Supervisors to review and determine if the project meets the requirements for stormwater exemption.

**SOLICITOR REPORT:**

No report.

**SUPERVISORS REPORT:**

**CYNTHIA STOUT:** No report.

**JERRY LETTICH:** Absent.

**BENJAMIN BROWN:** No report on recycling and landfill. A discussion was held on the staffing and funding plaguing emergency medical services agencies.

**KEVIN STADHEIM:**

**Road Report**

Roadmaster Crabb reported the contractor recently completed seal coating/fog sealing the township roads and Loyaltan Park area. Roadmaster Crabb will ask a property owner to stay off the township right-of-way when boring to extend a sewer line.

**GLENN STONEROAD:**

**COG:**

Supr. Stoneroad advised a regular meeting will be held this month.

**PUBLIC COMMENTS:**

Chairman Benjamin Brown, called for public comments.

Karen Wiest questioned if anything is happening on State Drive.

**ANNOUNCEMENTS:**

Planning Commission: Monday, September 11, 2023

Authority: Tuesday, September 12, 2023

Supervisors: Tuesday, September 19, 2023

Recreation Board: Wednesday, September 20, 2023 (8PM)

Fall Cleanup: Saturday, October 7, 2023

**ADJOURNMENT:**

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. The meeting was adjourned at 8:22 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary