

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
July 18, 2023

The Washington Township Board of Supervisors regular meeting was held at the municipal building on July 18, 2023.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Glenn Stoneroad      Benjamin Brown  
Cynthia Stout      Kevin Stadheim

**Board Member Absent:**

Gerald Lettich

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Robert Crabb - Roadmaster  
Citizens - 0

**BUSINESS ITEMS ADDED:**

Supr. Stadheim made a motion to add the following business items to the agenda: Municipal Building Expansion; Notice of Violation; Support Letter, second by Supr. Stoneroad. Motion carried.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**MINUTES:**

The minutes of the Board of Supervisors July 6, 2023, regular meeting, approved as presented by Supr. Stadheim, second by Supr. Stoneroad. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:            \$2,610.16  
Street Light Fund:      977.03

Supr. Stoneroad made a motion to approve the payment of the invoices as listed, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**OLD BUSINESS:**

**American Rescue Plan Funds**

Roadmaster Crabb provided equipment/truck replacement recommendations to the Supervisors for their consideration. Roadmaster Crabb will provide additional information at a future meeting.

**NEW BUSINESS:**

**Preliminary/Final Subdivision Plan (Cynthia L. Phillips Estate and Shane & Shawn Phillips)**

Supr. Stadheim made a motion to approve a waiver request of 22.303.2 Requirement of Preliminary Plan Procedure and to approve the Preliminary/Final Subdivision Plan (Cynthia L. Phillips Estate and Shane & Shawn Phillips), second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried. **Resolution 2023-08**

**Financial Report**

A financial report representing all township funds during the period of January 1, 2023, through June 30, 2023, was provided to the Supervisors. The report was briefly reviewed.

**Local Share Municipal Grant Application**

Supr. Stoneroad made a motion to approve submitting a letter to request County sponsorship with regards to the township's intent to submit a Local Share Municipal Grant Application to assist with debt relief and a second project to assist with the township engineer expenses to review plans and oversee the construction of Dauphin County's request to expand the office of the portion of the municipal building leased by the County for the Magisterial District Judge, second by Supr. Stadheim. Motion carried.

**Review Hourly Wage**

Supr. Stadheim made a motion to approve increasing the hourly wage of Cale Welker, who recently acquired his CDL license, to the established CDL hourly wage of \$18.00 per hour, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Municipal Building Expansion**

Supr. Stoneroad made a motion to engage Meck Tech to review Dauphin County's site and floor plans to expand the office of the leased premises of the Magisterial District Judge, also to include the expansion to the end of the township side, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Notice of Violation**

A motion was made by Supr. Stadheim to notify the zoning/codes enforcement officer to issue a citation to tax parcel 66-013-050, for their neglect to respond to a notice of violation of the Washington Township False Fire Alarm Ordinance, second by Supr. Brown. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Stout (yes) Motion carried.

**Support Letter**

Supr. Stout made a motion to execute a letter supporting Reliance Hose Company #1 submittal of a Local Share Municipal Grant Application through the Dauphin County Gaming Board, second by Supr. Stadheim. Motion carried.

**SOLICITOR REPORT:** No report.

**SUPERVISORS REPORT:**

**BENJAMIN BROWN:** No report.

**KEVIN STADHEIM:**

**Road Report**

Roadmaster Crabb reported the road crew is prepping the roads that are slated for seal coating later this summer.

**GLENN STONEROAD:**

**COG**

Supr. Stoneroad noted COG EMS committee will hold a meeting next week.

**CYNTHIA STOUT:** No report.

**JERRY LETTICH:** Absent.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Recreation Board: Wednesday, July 19, 2023 (8PM)

Supervisors: Tuesday, August 1, 2023  
Planning Commission: Monday, August 7, 2023  
Authority: Tuesday, August 8, 2023

**ADJOURNMENT:**

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. The meeting was adjourned at 7:50 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary