

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
February 7, 2023

The Washington Township Board of Supervisors regular meeting was held at the municipal building on February 7, 2023.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Glenn Stonerod      Gerald Lettich  
Benjamin Brown      Kevin Stadheim

**Board Member Absent:**

Cynthia Stout

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Joseph Kerwin, Esq. – Board Solicitor  
Robert Crabb – Roadmaster  
Laverne Brown, Sr. & Charles Maguire – Township Planning Commission  
Ryan Romberger & Joe Werner – Reliance Hose Company No #1  
Chris Kocher – Elizabethville Area Authority  
Citizens – 1

**BUSINESS ITEMS ADDED:**

There were no new business items to add to the agenda.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**MINUTES:**

The minutes of the Board of Supervisors January 17, 2023 regular meeting, approved as presented by Supr. Stadheim, second by Supr. Stonerod. Motion carried.

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**PAYMENT OF INVOICES:**

General Fund:              \$7,002.61

Supr. Lettich made a motion to approve the payment of the invoices as listed, plus the NB Mechanical Services invoice for repairs to the HVAC system of the District Judge offices, second by Supr. Stonerod. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

**OTHER BUSINESS:**

**Annual Report – Reliance Hose Company No. 1**

Chairman Benjamin Brown recognized Ryan Romberger, President and Joe Werner, Chief, representing Reliance Hose Company No 1. Mr. Romberger presented the annual year-end report of the fire company and commented on projects planned for the upcoming year and long term plans. A hard copy of the annual report was provided to the Supervisors.

**Quarterly Report – Elizabethville Area Authority**

Chairman Benjamin Brown recognized Chris Kocher, Elizabethville Area Authority Member/Township Representative. Mr. Kocher provided an update on the current operations of the sewer/water plant facility.

**OLD BUSINESS:****Mixed Use Zoning District Amendment Proposal (Rezone SR209/225 Corridor)**

Chairman Benjamin Brown recognized Laverne Brown, Sr., Chairman of the Township Planning Commission. Charles Maguire, Planning Commission member was also present. Mr. Brown advised the planning commission members are finished and ready to move forward with their recommendation to rezone land adjacent to and surrounding the SR 209 and SR225 corridor. Solicitor Kerwin advised before moving forward with the proposed amendment, to wait until the comments come back from Dauphin County. Supervisor Stadheim made a motion to forward the proposal to amend Chapter 27 of the zoning ordinance and zoning district map to Dauphin County and the Zoning/Codes Enforcement Officer, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

**Pipe Installation Inquiry (Shiffer)**

Earlier this year, Tim Shiffer asked for an official response from the township concerning the size and location of a pipe to be installed on a property he plans to develop along SR209. After consulting with Roadmaster Crabb, Supr. Stadheim made a motion to approve the township purchase and install a culvert box and ask Mr. Shiffer to purchase and install a 12" pipe from the culvert box across his property, as per the engineer's specifications, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

**Roof Over Project**

Solicitor Kerwin advised that he has been notified by the bank that there will be additional costs and formalities to address if taking out a loan more than \$125,000 for the roof-over project expenses. After reviewing the feasibility to reduce the loan to \$125,000 from \$200,000 and to extend the term of the loan from two to five years, Supr. Lettich made a motion to approve to borrow \$125,000 and extend the loan to a five-year term, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

**NEW BUSINESS:****Re-appoint Recreation Board Member**

Supr. Lettich made a motion to re-appoint Matthew Stoneroad to serve on the Recreation Board, second by Supr. Stadheim. Term Expires: 12/31/2027. Motion carried.

**Time Extension Request – Integrative Green Solutions & Kratzer**

Supr. Stoneroad made a motion to approve a 120- day time extension request from Integrative Green Solutions for review of the Preliminary/Final Land Development Plan, second by Supr. Lettich. Motion carried. It was noted no time extension request was received from Kratzer.

**Notification to L&I – Add a Building Code Official**

It is the consensus of the Supervisors to notify the Department of Labor and Industry to add BIU as an additional building code official to represent the Township.

**Alternate Delegate – Dauphin County Tax Collection Committee**

Correspondence was received from the Dauphin County Tax Collection Committee informing ACT 32 requires the appointment of at least one alternate to serve on the Tax Collection Committee in the absence of our voting delegate. It is the consensus of the Supervisors to keep our options open to appoint an alternate to serve on the committee.

The Secretary reported on the following:

- Township is in receipt of the Winter Maintenance Services payment of \$9821.95 from PennDOT.

- Township is in receipt of an additional \$3565.97 in Municipal Pension System State Aid, due to a PMRS calculation error that resulted in an underpayment from PMRS during 2022. It was noted the additional state aid received must be deposited into the municipal pension account.
- A Request for Sign Approval application was submitted and withdrawn by the applicant. It was noted the applicant plans to resubmit the application at a later date.

**SOLICITOR REPORT:** No report

**SUPERVISORS REPORT:**

**BENJAMIN BROWN:** No report.

**KEVIN STADHEIM:**

**Road Crew Report:**

Roadmaster Crabb reported earlier in the meeting that the road crew is currently servicing the equipment.

**GLENN STONEROAD:**

**COG:**

Supr. Stoneroad reported a lengthy discussion period was held during the January 19<sup>th</sup> COG meeting in reference to improving EMS services in Upper Dauphin County.

**CYNTHIA STOUT:** Absent.

**JERRY LETTICH:** No report.

Supr. Stoneroad volunteered to attend the 2023 Local Government Forum and New Dauphin County Transportation Infrastructure Safety Improvement Program on February 22.

Representative Joe Kerwin District Open House: Thursday, February 16, 2023 (4:00 -7:30 PM)

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Authority: Tuesday, February 14, 2023

Recreation Board: Wednesday, February 15, 2023(8PM)

Supervisors: Tuesday, February 21, 2023

Planning Commission: Monday, March 6, 2023

**ADJOURNMENT:**

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. Meeting adjourned at 8:03PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary