

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
December 20, 2022

The Washington Township Board of Supervisors regular meeting was held at the municipal building on December 20, 2022.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Gerald Lettich Glenn Stoneroad
Kevin Stadheim Benjamin Brown

Board Member Absent:

Cynthia Stout

Administrators and Others Present:

Donna Sitlinger – Secretary
Robert Crabb - Roadmaster
Citizens – 1

BUSINESS ITEMS ADDED:

There were no new business items to add to the agenda.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors December 6, 2022, regular meeting, approved as presented by Supr. Lettich, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$23,271.38
Street Light Fund: 1,023.56

Supr. Lettich made a motion to approve the payment of the invoices as listed, plus \$81.25 mileage reimbursement to the Emergency Management Coordinator, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

OTHER BUSINESS:

Request for Sign Approval

A Request for Sign Approval application was received from Summit Locations LLC. The application requests approval from the Supervisors to erect a sign larger than 50 square feet on property parcel number 66-012-049. After review of the application, Supr. Stoneroad made a motion to deny the application, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (no) Motion carried.

Road Sign Damage

Gene Long attended the meeting to discuss the bill he received from the Township to pay the cost to replace a road sign and pole that was damaged while work was being done in his yard. Mr. Long commented he has no idea who hit the sign and stated it was not him. After a brief question period, Supr. Lettich made a motion to rescind the bill, second by Supr. Brown. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

OLD BUSINESS:**Financing – Roof Over Project**

Zartman Construction began the roof replacement project first week of December. With the elements of colder temperatures and winter approaching, it would be to our advantage to delay the project until spring. The Roadmaster approached the contractor who was in agreement to finish the shop portion of the roof and return in the spring to complete the project.

Certificate of Deposit Maturity

Supr. Stadheim made a motion to rescind his December 6, 2022 motion to approve the roll-over of the matured certificate of deposit held at Mid Penn Bank and change the motion to approve closing the certificate of deposit and open a new certificate of deposit at Mid Penn Bank for a 13-month term at 4.25% interest, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Employee Wages:

Taking into consideration the above average employee evaluation ratings, Supr. Lettich made a motion to approve a 5% wage increase to all full-time employees and revise the full-time/part-time employee hourly wage with CDL to \$18.00 and the full-time/part-time employee hourly wage without a CDL to \$15.00, second by Supr. Stadheim. Wage increases are effective January 1, 2023. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

NEW BUSINESS:**Adopt 2023 Budget**

After being duly advertised in the November 24, 2022 publication of the Citizen Standard, Supr. Lettich made a motion to formally adopt the 2023 budget, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried. **Resolution 2022-16**

Adopt 2023 Tax Levy

Supr. Lettich made a motion to approve adopting the 2023 tax levy establishing the municipal real estate tax rate, special assessment tax, discounts, penalties and levy other taxes for specified purposes applicable, second by Supr. Brown. The following tax rates have changed: Municipal Real Estate from 0.97 to 1.47 mills; Fire Hydrant from 0.17 to 0.22 mills; \$10 Occupation Privilege Tax replaced with the \$52 Local Services Tax. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried. **Resolution 2022-17**

SUPERVISORS REPORT:

CYNTHIA STOUT: Absent.

JERRY LETTICH: No report.

BENJAMIN BROWN: No report.

KEVIN STADHEIM:**Road Report:**

Roadmaster Crabb reported the road crew was out taking care of the icy roads last week and are currently servicing equipment. Roadmaster Crabb advised our vendor who allows us to dispose of the yard waste collected at the municipal building, does not have any interest in directly accepting large loads of yard waste at his site from commercial and residential individuals.

GLENN STONEROAD: No report.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Recreation Board: Wednesday, December 21, 2022 (8PM)

Re-Organization and Regular Meeting:

Supervisors: Tuesday, January 3, 2023

Elected Auditors: Wednesday, January 4, 2023

Planning Commission: Monday, January 9, 2023

Authority: Tuesday, January 10, 2023

COG Meeting: Thursday, January 19, 2023 (Washington Township hosting)

ADJOURNMENT:

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. Meeting adjourned at 7:51 PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary