

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
May 24, 2022

The Washington Township Board of Supervisors regular meeting was held at the municipal building on May 24, 2022.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Kevin Stadheim Benjamin Brown  
Glenn Stoneroad

**Board Members Absent:**

Cynthia Stout Gerald Lettich

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Robert Crabb – Roadmaster  
Sgt. John A. Biever, Lykens Station Commander, PSP  
Evan Jaax, Leasing Agent, Summit Locations  
Dusan Bratic – Representative Shopping Plaza  
Citizens – 2

**BUSINESS ITEMS ADDED TO AGENDA:**

Supr. Stadheim made a motion to add Notice of Violation to the agenda, second by Supr. Stoneroad. Motion carried.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**MINUTES:**

The minutes of the Board of Supervisors May 3, 2022, regular meeting, approved as presented by Supr. Stoneroad, second by Supr. Stadheim. Motion carried.

**PAYMENT OF INVOICES:**

General Fund: \$ 5,564.09  
Liquid Fuels Fund: 1,722.77  
Street Light Fund: 962.90

Supr. Stadheim made a motion to approve the payment of the invoices as listed, second by Supr. Stoneroad.  
Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**INTRODUCTION OF GUEST:**

Chairman Benjamin Brown recognized Sgt. John A. Biever, Lykens Station Commander, Pennsylvania State Police. Sgt. Biever provided a print-out of the statistics involving the number of calls for service and traffic stops in Washington Township during the first quarter of 2022. A question-and-answer period was held.

**OTHER BUSINESS:**

Chairman Benjamin Brown recognized Evan Jaax, Leasing Agent from Summit Locations. Also present was Dusan Bratic. A Request for Sign Approval was submitted for the installation of a 200 sq. ft. double sided billboard on property parcel number 66-008-032. One side digital, the other side lighted. The sign will sell advertising. A concern was brought up that the sign could be a distraction being so close to the intersection and traffic light and the illumination/flashing of the lighting. Supr. Stadheim made a motion to contact the Codes Officer, Township Engineer and Solicitor to review the application, and reach out to

Halifax Township to obtain their perception, since there is similar sign installed in their Township, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**OLD BUSINESS:**

**Accept Proposal to Enclose/Install Siding 36'x46' Pole Building**

To follow through with Supervisor approval granted by email on April 7, 2022, Supr. Stadheim made a motion to officially approve Esh Builders quote of \$20,987 to enclose and install siding on the pole building expansion, second by Supr. Stoneroad. It was noted Rocky Mountain and SK Construction declined due to time constraints and no response was received from Timberline. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**State Drive**

Supr. Stadheim made a motion to approve consulting with the Township engineer to evaluate the two intersections on State Drive, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**NEW BUSINESS:**

**Traffic Preventative Maintenance Agreement**

Supr. Stoneroad made a motion to approve C.M. High's 2022-2023 Traffic Preventative Maintenance Agreement for traffic light service, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**CDBG Funding**

Supr. Stadheim made a motion to opt out of Urban County for the 2023, 2024, 2025 federal fiscal years, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**Municipal Building Roof Replacement Funding**

Further review tabled until the next meeting.

**Certificate of Deposit Renewal**

A certificate of deposit held at Mid Penn Bank matured on May 22. After brief discussion, it is the consensus of the Supervisors to contact Bank of Bird-in-Hand and compare their interest rate with Mid Penn Bank's renewal rate.

**Municibid Items**

Supr. Stoneroad made a motion to accept the bids for miscellaneous items that were listed for sale on the municibid website, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried.

**Notice of Violation**

A request was received in response to a Notice of Violation issued to tax parcel 66-022-001. The request is asking for an extension to store a motor vehicle on the property until August 20<sup>th</sup>. After discussion, Supr. Stoneroad made a motion to allow the extension, with the condition, the motor vehicle is tarped, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Brown (yes) Motion carried. Supr. Stoneroad volunteered to visit the property owner.

Supr. Stoneroad volunteered to contact the property owner of tax parcel 66-010-087. This is in reference to the property owner neglecting to provide proof that the on lot sewage disposal system was pumped out during 2021.

**2023 BUDGET PLANNING:**

Budget review tabled until the next meeting.

**SUPERVISORS REPORT:**

**GLENN STONEROAD:**

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Supr. Stoneroad recapped the agenda items discussed during the May 19<sup>th</sup> meeting.

**CYNTHIA STOUT:** No report.

**JERRY LETTICH:** Absent.

**BENJAMIN BROWN:** No report.

**KEVIN STADHEIM:**

Road Report:

Roadmaster Crabb reported on the following:

- Road crew paved a pipe cut on Feidt Road.
- Contacted the responsible individual who damaged a section of Oakdale Station Road with a track hoe.
- Contacted LTAP regarding a concern brought up at the last meeting regarding traffic control at the Walmart intersection/Kocher Lane.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Planning Commission: Monday, June 6, 2022

Supervisors: Tuesday, June 7, 2022

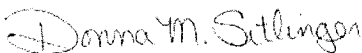
Authority: Tuesday, June 14, 2022

Recreation Board: Wednesday, June 15, 2022 (8PM)

**ADJOURNMENT:**

There being no further business, Supr. Stoneroad made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. Meeting adjourned at 9:03 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary