

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
April 5, 2022

The Washington Township Board of Supervisors regular meeting was held at the municipal building on April 5, 2022.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Gerald Lettich Kevin Stadheim
Benjamin Brown Glenn Stoneroad
Cynthia Stout

Administrators and Others Present:

Donna Sitlinger – Secretary
Joseph Kerwin, Esq. – Board Solicitor
Robert Crabb – Roadmaster
Citizens – 3

BUSINESS ITEMS ADDED TO AGENDA:

There were no new business items to add to the agenda.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors March 15, 2022, regular meeting, approved as presented by Supr. Lettich, second by Supr. Stadheim. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$ 10,422.40
Liquid Fuels Fund: 3,099.41

Supr. Stadheim made a motion to approve the payment of the invoices as listed, second by Supr. Stoneroad.
Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

OLD BUSINESS:

Complaint

It was noted the tenant is no longer residing on the Carr property. Supr. Lettich made a motion to close the complaint submitted by Shirley Kenno, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Revisit Notice of Violation

The zoning/codes enforcement officer conducted a site visit of property parcels 66-012-063 and 66-012-130 on April 1, 2022 and provided pictures. A Notice of Violation letter was mailed and accepted by the property owner. Noting the property was not satisfactorily mediated, Supr. Lettich made a motion to direct the zoning/codes enforcement officer to file a citation with the Magisterial District Judge in reference to Section §10-104 A (1) (2) of the Anti-Nuisance Act, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried. It was also noted unregistered/unlicensed vehicles are being stored on the property.

NEW BUSINESS:**Reschedule May Meeting**

Supr. Brown made a motion to reschedule the May 17, 2022 meeting to May 24, 2022, and advertise the date of the revised meeting, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Board Vacancy Application

Supr. Lettich made a motion to appoint John F. Faust to the vacant seat on the elected auditor board, second by Supr. Stout. Term expires December 31, 2023. Motion carried.

Delinquent On Lot Sewer Disposal System Pump Outs

Supr. Lettich made a motion to mail certified, a third notice, to six property owners that neglected to provide written proof that their on- lot sewage disposal system was pump out within the last five years, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

KMIT Proxy:

Supr. Stout made a motion to vote the proxy as designated on the form provided by the Keystone Municipal Insurance Trust, second by Supr. Lettich. Motion carried.

Road Crew – Summer Help

Supr. Stout made a motion to approve to hire Cale Welker, as needed, to assist the road crew during the summer months and at the Roadmasters discretion, to establish compensation between the range of \$11.00 - \$12.50 per hour, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Planning – American Rescue Plan Act Funds

A list of projects and items were reviewed to begin planning the expenditures of the American Rescue Plan Act Funds. After reviewing the list, it is the consensus of the Supervisors to prioritize the replacement of the municipal building roof. Supr. Lettich made a motion to approve Roadmaster Crabb to contact Zartman Construction to obtain specifications/quote to replace the roof (standing seam) on the municipal building, second by Supr. Stout. It was noted the roof project must go out on bid. After the cost of the roof is known, the Supervisors will plan the expenditure of the remaining funds. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Suggestions – Former Vickie’s Valley In

It is the consensus of the Supervisors to ask the zoning/codes enforcement officer to attend a future meeting to provide input on the feasibility of preserving the existing structure or replacement. A discussion was also held on the possibility of utilizing the structure as a community center. It is the consensus of the Supervisors to approve the road crew, at their discretion, to clean up the inside of the former Vickie’s Valley Inn and to discard unusable items.

- An insurance dividend check of \$3,474.12 was earned in the 2021-2022 calendar year.
- The Sewage Enforcement Officer recently revoked a sewage permit due to the area being destroyed.
- The letter Integrative Green Solutions was asking for during the March 15 meeting was provided as it was needed as part of their application for a scoping meeting. It was noted, PennDOT did not approve to move forward without a study.

SOLICITOR REPORT:

No report.

SUPERVISORS REPORT:

JERRY LETTICH: No report.

BENJAMIN BROWN: No report.

KEVIN STADHEIM:

Road Report:

- Roadmaster Crabb reported the road crew will be filling potholes and working on sign replacement.
- Street sweeping is currently underway in Elizabethtown Borough and the Township developments.
- The Township's on-lot sewage disposal system needs to be repaired. A contractor has been called.
- Dauphin County is offering inspections of small bridges at no cost to the Township. Box culverts and deep pipes would also be included. It was noted Dauphin County owns the bridges in our township. Roadmaster Crabb recommends, at this moment in time to turn down the free inspection. After discussion, Supr. Stadheim made a motion to decline the free inspection of bridges offered by Dauphin County, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.
- It was noted the Magisterial District Judge office in Dauphin is closing in 2024. Roadmaster Crabb advised there are currently times when the parking lot cannot accommodate all the vehicles and with the possibility of more business being transferred to the office next door, he is considering adding the additional row of parking on the other side of the one-way road.
- Currently working on the re-design of the Township website.

GLENN STONEROAD:

COG:

A meeting is planned on April 21st at the Millersburg Borough building.

CYNTHIA STOUT: No report.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments.

Robert Crabb encouraged looking into the permit requirements for sheds.

ANNOUNCEMENTS:

Authority: Tuesday, April 12, 2022

Supervisors: Tuesday, April 19, 2022

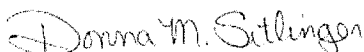
Recreation Board: Wednesday, April 20, 2022 (8PM)

Planning Commission: Monday, May 2, 2022

ADJOURNMENT:

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Lettich. Motion carried. Meeting adjourned at 8:08 PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary