

## WASHINGTON TOWNSHIP AUTHORITY MEETING

February 8, 2022

Call to Order: Chairman, Scott Klouser called the regularly scheduled meeting of the Authority to order at 7:00 P.M.

Roll Call: Chairman, Scott Klouser, Vice President, Matt Boyer, Secretary, Doris (Dory) Kauffman, Treasurer, John Burget.

Public comments: None

Minutes of the January 11, 2022 Reorganization meeting as well as the regular meeting were approved by a motion of John Burget and a second by Matt Boyer.

Operator's Report: In the absence of Operator, Neal Harris, Chairman Klouser presented his report as follows: For the month of January, all permit requirements were met; there were no reported malodors and surface aerators are running 24/7. First quarter observation wells and nutrient testing are complete. The Authority's Engineer submitted a draft of the Chapter 94 report and it was reviewed. After some minor changes, it will be ready for signing soon. The Operator's needs are new Ultraviolet lamps and sleeves for replacement in April. With a motion by Dory Kauffman, a second by Matt Boyer, and a roll call vote, the Operator's report and needs were approved.

Treasurer's Report: Beginning balance on 1/11/22, \$120,810.87; deposits, \$22,123.50; Interest, \$5.56; Expenses, \$2,851.55; Treasurer's Bond, \$568; Balance, 2/8/22, \$139,520.39. With a motion by Matt Boyer, a second by Dory Kauffman, and a roll call vote, the Treasurer's report was approved.

Old Business: There was further discussion of the Maintenance Agreement from Winter Engine-Generator Service Inc. Chairman Klouser met with Roadmaster Crabb to discuss the Agreement at the request of the rest of the Board at the January meeting. Since the Roadmaster performs most of the services listed in the Agreement, it was the consensus of the Board that the Agreement was not needed by the Authority.

In addition, under old business, a letter was reviewed from Attorney Joseph Kerwin stating that he would act as attorney for the Authority with no retainer needed, and a billing rate of \$150.00 per hour on an on-call basis. With a motion by Dory Kauffman, and a second by John Burget, Attorney Kerwin was appointed the Authority's Attorney.

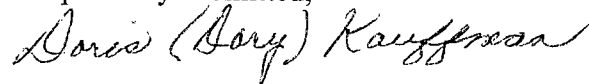
New Business: The Board reviewed the Collections report, and noted that invoices for January and February 2022 for Short Mountain Village MHC, LLC showed an arrearage of \$4,725.00. A Certified letter was mailed to the owner on 2/7/22. Authority members

asked Secretary Kauffman to contact Township Secretary Sitlinger for any information as to whether this had happened before.

Secretary Sitlinger provided the Authority with the 2021 Financial Report for review.

There being no further business, upon a motion by John Burget and a second by Matt Boyer, the meeting was adjourned at 7:19 P.M. The next meeting of the Authority will be held on March 8, 2022.

Respectfully submitted,

A handwritten signature in cursive script that reads "Doris (Dory) Kauffman". The signature is written in black ink and is positioned above the typed name.

Doris (Dory) Kauffman, Secretary