

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
July 7, 2020

The regular meeting of the Washington Township Board of Supervisors was held at the above place and date.

Chairman, Benjamin Brown called the meeting to order at 7:01 PM followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Gerald Lettich            Kevin Stadheim  
Benjamin Brown        Glenn Stoneroad

**Board Member Absent:**

Cynthia Stout

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Joseph Kerwin, Esq. – Board Solicitor  
Robert Crabb – Roadmaster  
Christopher Kocher – Elizabethville Area Authority  
Citizens – 5

**PUBLIC COMMENTS:**

Chairman Benjamin Brown called for public comments with no response.

**MINUTES:**

The minutes of the Board of Supervisors June 16, 2020 regular meeting were approved as presented by motion of Supr. Stadheim, second by Supr. Lettich. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:            \$10,563.64  
Liquid Fuels Fund:        776.39  
Street Light Fund:        847.18

A motion was made by Supr. Lettich to approve the payment of the invoices, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

**OTHER BUSINESS:**

**Elizabethville Area Authority Quarterly Report:**

Chairman Brown recognized Christopher Kocher, an Elizabethville Area Authority board member who represents Washington Township. Mr. Kocher was in attendance to provide a quarterly update concerning the current operations of the facility.

**Integrative Green Answers, Inc.**

Chairman Brown recognized Keith Hill from Integrative Green Answers, Inc. Mr. Hill is currently operating a pet food manufacturing facility in Elizabethville Borough and recently purchased property in Washington Township to expand his operations. The property is zoned R-2 and not a permitted use for this type facility. Solicitor Kerwin advised in order to pursue the land development of this project two options are available, either ask for a zoning amendment or submit an application for a variance. After discussion, it was noted, a request for a variance would be the best option. Chris Kocher who resides near the property expressed some concerns in regards to the new land development. Mr. Hill described the process involved to manufacture dog food and his timeline for construction of the new facility. Mr. Hill's

engineer, Charles Yourshaw was also present to answer questions and provided site plans of the proposed land development. It was noted the Supervisors are very supportive of this project.

**First Light Fiber LD/SWMGT Plans:**

The new land development proposes construction of a 12'x 20' data processing center within a 50' x 50' enclosed area. There is a future second data processing center identified on the plan. This is an unmanned facility. The Washington Township Planning Commission conducted a second review of the plan during their meeting last evening and recommended approval with the conditions that the engineering comments be addressed on the plan prior to being submitted to the Supervisors. In the interim, the Supervisors to consider their request of waivers for sidewalk, curbing and the recreation fee.

**OLD BUSINESS:**

**PSP Land Development Plan:**

Solicitor Kerwin briefly reviewed the Abatement Plan for the outdoor shooting range and the Letter of Credit.

**Elected Auditor Vacancy:**

The Supervisors will continue their search to find an individual to fill the vacant seat.

**NEW BUSINESS:**

**Horst – O&M Agreement (SWM BMPS):**

As per the Township Engineer, all outstanding technical review comments for the Stormwater Management Plan for Eunice G. & Leslie D. Horst have been addressed for a parking lot addition and concrete pad. A motion was made by Supr. Lettich to approve executing the Operations and Maintenance (O&M) Agreement Stormwater Management Best Management Practices (SWM BMPS) agreement, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

**Knorr & Lenker T/A Early Bird Storage LD/SWMGT Plans:**

The 45-day review period regarding the final review of the Stormwater Management (SWMGT) Plan expires July 10. The applicant has not requested an extension. The engineer review comments have not been addressed. After discussion, a motion was made by Supr. Stoneroad to reject the SWMGT Plan, provide a 30-day time frame to submit a new plan and if the Land Development and SWMGT Plan are submitted as requested, the SWMGT Plan fee would be waived, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

It was also noted the Land Development Plan could not be processed as submitted.

**Winter Traffic Services Agreement:**

The renewal agreement for the 2020-2021 Winter Traffic Services Agreement outlining the compensation rate to snow plow North Church Street and Rakers Mill Road was reviewed. Roadmaster Crabb has come concerns regarding culvert and tree trimming maintenance on the roads. After brief discussion, it is the consensus of the Supervisors to table executing the agreement to allow Roadmaster Crabb to speak to a representative at PENNDOT to go over his concerns.

**ACH Limit:**

A motion was made by Supr. Lettich to approve to increase the ACH limit at Mid Penn Bank for payroll purposes to \$6000.00, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

**SUPERVISORS REPORTS:**

**GLENN STONEROAD:**

**Upper Dauphin Area School District:**

With the school year approaching, discussion has been taking place on developing re-opening plans amid the on-going COVID-19 Pandemic.

**CYNTHIA STOUT:** Absent.

**JERRY LETTICH:** No report.

**BENJAMIN BROWN:**

**Landfill:**

Supr. Brown revisited a concern received in April of this year in regards to a retainage pond at Dauphin Meadows Landfill.

**KEVIN STADHEIM:**

**Road Crew Report:**

Roadmaster Crabb reported the road crew is prepping roads for the seal coat project. The contractor plans to be in the area end of July. A Township resident has a dead tree that is entirely on his property and could potentially fall on someone in the park. The property abuts the Loyalton Park. The property owner asked if the Township would take the tree down. Solicitor Kerwin advised against the Township taking the tree down, since it is not our tree and the Township has not done this before, unless the tree is deemed to be a clear danger. After brief discussion, it is the consensus of the Supervisors to not hire someone to take the tree down.

**PUBLIC COMMENTS:**

Chairman Benjamin Brown called for public comments.

Chris Kocher asked if the Township is any closer to recycling. Response: There could be a potential area in the future.

**ANNOUNCEMENTS:**

Authority: Tuesday, July 14, 2020

Recreation Board: Wednesday, July 15, 2020 (8PM)

Supervisors: Tuesday, July 21, 2020

Planning Commission: Monday, August 3, 2020

All meetings, unless otherwise indicated, are held at the municipal building and begin at 7 PM.

**ADJOURNMENT:**

There being no further business, Supr. Stonerod made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. Meeting adjourned at 8:33 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary