

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
April 7, 2020

The regular meeting of the Washington Township Board of Supervisors was held at the above place and date.

Chairman, Benjamin Brown called the meeting to order at 7:02 PM followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Glenn Stoneroad Cynthia Stout
Kevin Stadheim Benjamin Brown
Gerald Lettich

Administrators and Others Present:

Donna Sitlinger – Secretary
Joseph Kerwin, Esq. – Board Solicitor
Robert Crabb - Roadmaster
David Shelleman – Emergency Management Coordinator
Citizens – 1

PUBLIC COMMENTS:

Chairman Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors March 17, 2020 regular meeting were approved as presented by motion of Supr. Lettich, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$7,126.58
Liquid Fuels Fund: 219.62
Street Light Fund: 898.07
Fire Hydrant Fund: 1,665.00

A motion was made by Supr. Stout to approve the payment of the invoices, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

OLD BUSINESS:

Upcoming Action Memo:

There was no new discussion regarding the items on the memo. It was noted the land development plan of the Pennsylvania State Police – Lykens Station, was recently reviewed by the WT Planning Commission. The plans will be amended as per the recommendations of the Township engineer and will be reviewed by the WT Planning Commission during their May meeting.

Spring Cleanup:

Due to the COVID-19 pandemic, a motion was made by Supr. Stout to move the scheduled spring cleanup date to Saturday, June 6, 2020, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

NEW BUSINESS:**Approval to add farmland to Upper Paxton Twp. Ag Security Area:**

A motion was made by Supr. Lettich to approve a request to include the portion of tax parcel 65-020-026 located in Washington Township, be included in the Upper Paxton Township Agricultural Security Area, second by Supr. Stout. Motion carried. **Resolution 2020-08**

Sewage Facilities Planning Module Application Mailer:

The Pennsylvania State Police-Lykens Station is proposing to utilize public sewerage service. The Elizabethville Area Authority provided written confirmation that their public sewage facility has the capacity and no overload exists or is projected within five years. A motion was made by Supr. Brown to approve executing the application and forward to DEP, second by Supr. Stadheim. Motion carried.

Accessory Buildings:

In response to a question presented by Zoning/Codes Enforcement Officer, Ralph Hummel, a motion was made by Supr. Lettich to approve ZCEO Hummel to continue with the same process as the former Zoning/Codes Enforcement Officer regarding the issuance of permits for accessory buildings when there is no main building on the same property, second by Supr. Stout. Motion carried.

Declaration of Disaster Emergency/Update Guidelines for Coronavirus:

The coronavirus (COVID-19) guidelines will continue until further notice. A motion was made by Supr. Stout to update the Township's Declaration of Disaster Emergency associated with the novel coronavirus known as COVID-19 through May 5, 2020, second by Supr. Stadheim. Motion carried.

Delinquent 2019 On Lot Sewage Disposal Pump Outs:

There are four properties delinquent in providing proof their on lot septic system was pumped out within the last five years. It was noted all four property owners were provided with written notification of their delinquency. After discussion, a motion was made by Supr. Lettich to ask the Sewage Enforcement Officer to contact each of the property owners, second by Supr. Stout. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Gessner O&M SWMGT Agreement:

As per the recommendation of the Township Engineer, a motion was made by Supr. Stadheim to approve to execute the O&M SWMGT Agreement for Marla Gessner, second by Supr. Stout. Motion carried.

Supervisor Meeting Dates:

Due to Election Day being moved to June 2, a motion was made by Supr. Stadheim to revise the Supervisors meeting date to Thursday, June 4, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

RFO- Road Materials:

A Request for Quote was submitted to all vendors in Dauphin County who allow piggybacking off the COSTARS Department of General Services, State Contract 561015 Aggregates & Anti-Skid Materials. Two quotes were received. **Meckleys Limestone Product's Inc.**, Aggregate 2A Limestone \$9.90 per ton FOB Plant, Anti-Skid \$13.40 per ton FOB Plant, DSA Dirt Surface Aggregate \$13.75 per ton FOB Plant. All three materials add a \$3.90 per ton delivery charge; **Glenn O. Hawbaker, Inc.** Aggregate 2A Limestone \$10.00 per ton FOB Plant, \$25.00 per ton delivery charge.

A Request for Quote was submitted to Meckley's Limestone Product's and New Enterprise Stone & Lime Co. Inc. who allows piggybacking off the COSTARS Department of General Services, State Contract 561036ITQ Bituminous Material, Plant Mix. **Meckley's Limestone Products** Superpave 9.5mm \$59.00 per ton FOB Plant, Superpave 19.0mm \$53.70 per ton FOB plant with a delivery charge of \$83.00 per

hour, per truck. **New Enterprise Stone & Lime Co., Inc.** Superpave 9.5mm \$63.75 per ton FOB Plant, \$67.90 Delivery Charge; Superpave 19.0mm \$54.60 per ton FOB plant with a delivery charge of \$58.75.

After review of the quotes submitted, a motion was made by Supr. Stout to accept the low quote for the aggregate materials submitted by Meckley's Limestone Products, Inc, and accept the quotes supplied by Meckley's Limestone and New Enterprise Stone & Lime Co for the bituminous materials, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

Spring Cleanup:

After discussing the motion carried earlier this evening moving spring cleanup to Saturday, June 6, a motion was made by Supr. Stout to rescind her motion, second by Supr. Stadheim. Motion carried. It is the consensus of the Supervisors to postpone spring cleanup and reschedule at a later date.

Waiving of Penalties for Municipal Real Property Taxes:

Due to the COVID-19 pandemic, the Dauphin County Commissioners recently adopted a resolution waiving the 5% and 10% penalties for 2020 County real property taxes during the balance of 2020. The Commissioners would appreciate the support of the Supervisors to extend the penalty waiver to the 2020 Municipal real property taxes during the balance of 2020. After briefly discussing, a motion was made by Supr. Stadheim to approve waiving the 5% and 10% penalties for 2020 Municipal real property taxes for the balance of 2020, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (abstain, spouse is tax collector) Stout (yes) Motion carried.

FYI:

The Washington Township Authority cancelled their April 14, 2020 meeting.

The PSATS Convention scheduled in May has been postponed.

According to the grant fund agreement, we have three years from the date of the agreement to expend the funds. (June 2022)

A Representation Letter was supplied by the auditor, Lettich and Zipay for execution.

Steak/Seafood Direct will be holding a sale of frozen food products at the Tractor Supply location March 15 through March 18.

It is the consensus of the Supervisors that the Secretary continue forwarding the Dauphin County Emergency Operation Center's daily COVID-19 reports to them.

SOLICITOR REPORT:

In reference to Solicitor Kerwin's inquiry on a legal issue he is working on, it is the consensus of the Supervisors that they are supportive of amending the zoning district of properties north of the Elizabethville Borough line to the Township boundary line to mixed use.

SUPERVISORS REPORTS:

KEVIN STADHEIM:

Road Crew Report:

Roadmaster Crabb reported the road crew is street sweeping Elizabethville Borough.

GLENN STONEROAD: No report.

CYNTHIA STOUT: No report.

JERRY LETTICH: No report.

BENJAMIN BROWN: No report.

PUBLIC COMMENTS:

Chairman Benjamin Brown called for public comments with no response.

ANNOUNCEMENTS:

Authority: Tuesday, April 14, 2020 (meeting cancelled)

Recreation Board: Wednesday, April 15, 2020 (8PM)

Supervisors: Tuesday, April 21, 2020

Planning Commission: Monday, May 4, 2020

All meetings, unless otherwise indicated, are held at the municipal building and begin at 7 PM.

ADJOURNMENT:

There being no further business, Supr. Stadheim made a motion to adjourn the meeting, second by Supr. Stout. Motion carried. Meeting adjourned at 8:14 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary