

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
March 16, 2021

The regular meeting of the Washington Township Board of Supervisors was held at the above place and date.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Gerald Lettich
Benjamin Brown

Glenn Stoneroad

Board Members Absent:

Cynthia Stout Kevin Stadheim

Administrators and Others Present:

Donna Sitlinger – Secretary
Robert Crabb - Roadmaster
Janine Schaffner – Secretary, Recreation Board
Citizens - 2

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors March 2, 2021 conditional use hearing and regular meeting, were approved as presented by Supr. Lettich, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund:	\$11,124.04
Street Light Fund:	928.91
Liquid Fuels Fund:	2,400.00

A motion was made by Supr. Stoneroad to approve the payment of the invoices, plus the PPL invoice for the traffic signal at SR209/Kocher Lane intersection, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Motion carried.

OTHER BUSINESS:

Chairman Brown recognized Janine Schaffner, Secretary, Recreation Board. Janine was in attendance to seek approval from the Supervisors to permit the Recreation Board to establish a face book page for the Loyalton Park. The page would be set up to tag a location that is self-posted and requires no maintenance. Also include information on the park rules, pavilion availability, upcoming events. Commenting would be turned off. After brief discussion, a motion was made by Supr. Lettich to approve Janine's request, second by Supr. Stoneroad. Motion carried.

Roadmaster Crabb advised he contacted the Loyalton Water Association to obtain information on the costs and materials needed to provide public water access at the Loyalton Park Facility.

OLD BUSINESS:

Transportation Impact Assessment PSP

There was no new information to report.

Proposal – State Drive Improvements

There was no new information to report.

Proposal WT Planning Commission – Zoning District Map Amendment

Tabled until the next meeting.

Update Pension Plan

Due to IRS regulations, the township's pension plan is required to be updated. After brief review, discussion will continue when all Supervisors are present.

Mobile Alert Notification System

Three vendors were contacted and provided quotes, SwiftReach/ RaveAlert; Go-Gov, Civic Ready. After review of the options and costs provided for the utilization of a mobile alert notification system, a motion was made by Supr. Stoneroad to approve Civic Ready's proposal, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Motion carried.

NEW BUSINESS:**Waiver Request**

After consideration, a motion was made by Supr. Lettich to deny the five-year on lot sewage disposal pumping mandate waiver requests of tax parcels 66-010-019 and 66-007-003, second by Supr. Stoneroad. Motion carried.

Portable Toilet Agreement

A motion was made by Supr. Lettich to execute the portable toilet rental agreement provided by PA Environmental Solutions, second by Supr. Brown. Monthly fee, standard unit \$80 and ADA Unit \$100.00. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Motion carried. It was noted the units will be monitored to determine if additional supplies/cleaning will be necessary.

Spring Cleanup

A motion was made by Supr. Stoneroad to schedule spring cleanup on Saturday, May 1, 2021 8AM-3PM, reserve roll off containers, approval to employee Cole Long to receive any items that he can recycle, hire additional help, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Motion carried.

- Dauphin County is in the process of updating their Hazard Mitigation Plan. Requesting input from municipalities to ensure eligibility for FEMA mitigation funds and that the plan will reflect the entire Dauphin County community. Supervisors to review the information provided until the next meeting.
- In response to a question asked during the March 2nd meeting concerning the zoning permit fee established for off-premise advertising, the zoning/codes enforcement officer replied the review process is more complex.
- As per the zoning officers recommendation, it is the consensus of the Supervisors to permit the property owner of tax parcel 66-010-117 to not go through the process of submitting a post construction stormwater management plan to add a 320 sq.ft. storage container.

SUPERVISORS REPORTS:

CYNTHIA STOUT: Absent.

JERRY LETTICH:**Washington Township Authority**

Supr. Lettich advised the sewer authority issued a \$10,000 check to the township to pay down their debt.

BENJAMIN BROWN:

Supr. Brown shared an update he received from Keith Hill regarding the land development of the pet food plant facility.

KEVIN STADHEIM:**Road Report**

- A motion was made by Supr. Lettich to approve to hire Cale Welker to work part time as needed during the summer to help with mowing and general maintenance, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Motion carried.
- Roadmaster Crabb reported he contacted Zartman Construction to repair the leaking roof on the District Judge side of the municipal building. The seam where the old roof meets the new roof is leaking again. Will need to pursue obtaining a cost for roof replacement and consider how the expense to replace the roof will be funded.
- During this year, Alvord Polk will begin phasing their Elizabethville and Millersburg locations into their new facility location in Washington Township.
- The property owner of tax parcel number 66-009-046 asked if he needs a driveway permit to occasionally access Short Road from the rear yard of his property. The Roadmaster is recommending the property owner apply for a driveway permit and be responsible for the cost of stone to be placed at the end of the road to create a base so the road does not break off. Further discussion was tabled until the next meeting.
- The road crew is finishing up on servicing all the equipment; roadside mowing was completed last week; the Tymco street sweeper was taken to the garage for repairs.

GLENN STONEROAD:**UDA School District**

Supr. Stoneroad announced the merger between Upper Dauphin and the Millersburg School Districts will not proceed.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments.

Raymond Smucker commented he is considering to purchase a seven-acre strip of land to use as a campsite. The property is in the floodplain. After brief discussion, the Supervisors suggested he contact the zoning/codes enforcement officer to discuss the proposal and schedule a walk-through of the property.

ANNOUNCEMENTS:

Recreation Board: Wednesday, March 17, 2021 (8PM)

Planning Commission: Monday, April 5, 2021

Supervisors: Tuesday, April 6, 2021

Authority: Tuesday, April 13, 2021

ADJOURNMENT:

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stoneroad. Motion carried. Meeting adjourned at 8:40 PM.

Respectfully submitted,



Donna M. Sitlinger
Secretary

March 16, 2021