

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
May 3, 2022

The Washington Township Board of Supervisors regular meeting was held at the municipal building on May 3, 2022.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Cynthia Stout	Glenn Stonerod
Kevin Stadheim	Benjamin Brown
Gerald Lettich	

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Joseph Kerwin, Esq. – Board Solicitor  
Robert Crabb – Roadmaster  
Chris Kocher – Member, Elizabethville Area Authority  
Citizens – 5

**BUSINESS ITEMS ADDED TO AGENDA:**

Supr. Stout made a motion to add Request for Quotes for Road Materials to the agenda, second by Supr. Lettich. Motion carried.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments.

Chairman Brown recognized Marlo Shertzer who resides on Longabach Drive. Ms. Shertzer commented motorists are not stopping at the Walmart stop sign and pulling out in front of them on Kocher Lane. Ms. Shertzer asked if there was anything the Supervisors could do to help to control traffic in this area. After briefly discussing, Roadmaster Crabb will contact LTAP to explore possibilities and the Secretary will contact the PSP to make them aware of the matter.

Chairman Brown recognized Roger and Tamara Hummel. Mr. Hummel commented they recently purchased three vacant lots on Longabach Drive and plan to build a single-family dwelling. Someone placed six cat houses on his lots and is supplying food. Mr. Hummel wants the cat houses removed. It was noted this is a private property issue and that he has the right to remove the cat houses from his property.

**MINUTES:**

The minutes of the Board of Supervisors April 19, 2022, regular meeting, approved as presented by Supr. Stadheim, second by Supr. Stonerod. Motion carried.

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**PAYMENT OF INVOICES:**

General Fund:	\$ 4,769.35
Liquid Fuels Fund:	43.29

Supr. Lettich made a motion to approve the payment of the invoices as listed, second by Supr. Stadheim.  
Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**OLD BUSINESS:****Estimate – Update Township Code Book**

Supr. Stout made a motion to approve the estimate between \$745 and \$845 supplied by General Code, to update the ordinances of the Township Code, second by Supr. Lettich. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**NEW BUSINESS:****Elizabethville Area Authority (Quarterly Report)**

Chairman Brown recognized Chris Kocher. Mr. Kocher was in attendance to provide an update on the current operations of the sewer/water plant facility. A brief question period was held.

**Request for Sign Approval Application**

A Request for Sign Approval Application was received from Summit Locations. The application is seeking approval to add an electronic sign larger than 50 square feet on the property of the Lykens Valley Plaza. After briefly reviewing the plans submitted with the application, it was not quite clear what type sign the application is seeking approval for. Supr. Stonerod made a motion to contact the applicant to obtain more information on the specifications of the sign and forward the plans to our engineer to review until the next meeting, second by Supr. Stadheim. After compiling a list of questions to forward to the applicant, it is the consensus of the Supervisors to hold off forwarding the specifications to the township engineer. Supr. Stonerod rescinded his motion and Supr. Stadheim rescinded his second. It is the consensus of the Supervisors to table further review of the application and until the next meeting, the Secretary to forward the list of questions to the applicant.

**Municipal Items**

Supr. Lettich made a motion to accept the bids submitted for the miscellaneous items that were listed for sale on the municipal website, second by Supr. Stout. Motion carried. Supr. Brown made a motion to approve a new list of miscellaneous items, valued less than \$2000, to be placed on the municipal website, second by Supr. Stout. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**Waste Tire Transporter Application Renewal**

Supr. Lettich made a motion to approve the renewal of the Waste Tire Transporter Authorization Application and remit the \$50 annual fee, second by Supr. Stout. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**On Lot Sewage Planning Module Application (Elam/Sarah Fisher)**

Supr. Lettich made a motion to adopt the Resolution for Plan Revision for New Land Development, that is a part of the Component 2 planning module application, to be submitted to DEP for approval, second by Supr. Stonerod. The application is in reference to the proposed installation of a new on lot sewage disposal system for Elam R. & Sarah R. Fisher. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) **Resolution 2022-07**

**RFO – Road Materials**

Requests for Quotes were provided to vendors who participate in the COSTARS State Contract 5610-15 Aggregates & Anti-Skid Materials and 561036ITQ Bituminous Material, Plant Mix. After review of the quotes received, a motion was made by Supr. Stout to accept the low quote submitted by Meckley's Limestone Products, second by Supr. Lettich. Roll Call Vote: Stonerod (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

- Consensus of the Supervisors to provide the Planning Commission with a solar energy model ordinance to review.

- A concern was received from a resident concerning signage placed along the road and on utility poles near the intersection of SR209 & Dam Hill Road.
- The Supervisors were provided with a picture of a camper parked on a property that does not display a current registration or inspection. It is the consensus of the Supervisors to ask the zoning codes enforcement officer to send a notice of violation letter to the property owner.
- Construction of the pole building extension is completed. The final payment totaling \$8394.80 to be remitted to Esh Builders. Funds coming from the 2019 gaming grant. It was noted there is a balance of \$4855.50 of grant funds remaining to be applied to the cost of the installation of overhead doors.

#### **SOLICITOR REPORT:**

Solicitor Kerwin commented he was recently contacted by an attorney representing a township resident who has a recurring feud with a neighboring property owner. Solicitor Kerwin advised this is not a Township issue.

#### **SUPERVISORS REPORT:**

##### **KEVIN STADHEIM:**

##### **Road Report:**

- Roadmaster Crabb reported he received an estimate of \$240,000.00 plus additional fees from Zartman Construction to replace the roof (standing seam roof) on the municipal building. To tide the roof over until the new roof is installed, it is the consensus to ask Zartman to check the roof for loose screws.
- Roadmaster Crabb reported someone dumped shavings starting at the bridge and through the woods along Fisher Road. Supr. Brown made a motion to approve the purchase of a camera, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.
- Roadmaster Crabb reported a track hoe tore the top layer of the road loose on Oakdale Station Road from Faust's to the railroad track.
- More signs are being nailed to utility poles. It was noted this is illegal. It was the consensus to advise the zoning/codes enforcement officer of this matter.
- The road crew is getting ready for cleanup day.
- The road crew recently cleaned out the run in Loyalton.

##### **GLENN STONEROAD:**

##### **UDA School District**

Supr. Stoneroad reported the school board is reviewing their preliminary budget for next year.

##### **COG**

Supr. Stoneroad advised the Tri-County Regional Planning Commission became a WAZE partner which allows municipalities in the region to share information about planned closures on local roads through the WAZE app.

**CYNTHIA STOUT:** No report.

**JERRY LETTICH:** No report.

**BENJAMIN BROWN:** No report.

**PUBLIC COMMENTS:**

Chairman, Benjamin Brown called for public comments.

Robert Straub commented he thought the newsletter article concerning the removal of Masser's barns was very degrading. Mr. Straub questioned why the Township would want to put money in the Valley Inn building that has mold and is in the floodplain.

**ANNOUNCEMENTS:**

Authority: Tuesday, May 10, 2022

Recreation Board: Wednesday, May 18, 2022 (8PM)

Supervisors: Tuesday, May 24, 2022

Planning Commission: Monday, June 6, 2022

**ADJOURNMENT:**

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. Meeting adjourned at 8:20 PM.

Respectfully submitted,



Donna M. Sitlinger  
Secretary