

Washington Township Municipal Building  
185 Manors Road  
Elizabethville, PA 17023  
October 20, 2020

The regular meeting of the Washington Township Board of Supervisors was held at the above place and date.

Chairman, Benjamin Brown called the meeting to order at 7:00 PM followed by the Pledge of Allegiance and a moment of silence.

**Board Members Present:**

Glenn Stoneroad      Cynthia Stout  
Gerald Lettich      Benjamin Brown

**Board Member Absent:**

Kevin Stadheim

**Administrators and Others Present:**

Donna Sitlinger – Secretary  
Robert Crabb - Roadmaster  
Citizens – 2

**PUBLIC COMMENTS:**

Chairman Benjamin Brown called for public comments with no response.

**MINUTES:**

The minutes of the Board of Supervisors October 6, 2020 regular meeting were approved with a correction to the minutes, to add the attendance of virtual guest Zack Bomberger, representing Republic Development Corporation, by motion of Supr. Lettich, second by Supr. Stout. Motion carried.

**PAYMENT OF INVOICES:**

General Fund:	\$ 3,395.90
Liquid Fuels Fund:	2,025.61
Fire Hydrant Fund:	1,665.00
Street Light Fund:	875.29

A motion was made by Supr. Lettich to approve the payment of the invoices, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**OLD BUSINESS:**

No new updates to discuss.

**NEW BUSINESS:**

**Electricity Procurement Renewal**

A motion was made by Supr. Stout, second by Supr. Brown, to approve being included in the spring 2021 procurement for an electricity generation/transmission supplier through the Department of General Services, Penn State College of Engineering Institute and COSTARS Electricity Procurement Program with an effective date of January 2022. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**Review Current Appointments**

In consideration of the annual organizational meeting approaching in January 2021, the Supervisors reviewed a list of individuals/entities currently appointed to various positions. With the exception of only retaining one engineer at the present time, the Supervisors are satisfied with all the current appointments.

**Financial Report**

A financial report reflecting the current assets, liabilities, equity, and revenues and expenses entailed through September 30, 2020 was presented to the Supervisors for review. The funds represented in the report include the General, Liquid Fuels, Street Light, Fire Hydrant and Recreation.

**Janitorial Contract Renewal**

The contract for the municipal building cleaning services expires November 10, 2020. It was noted Shirley Dietrich is satisfied with the current service contract. A motion was made by Supr. Lettich to approve renewing the Service Contract with Shirley Deitrich's Cleaning Service, with no revisions to the contract, second by Supr. Stoneroad. Roll Call Vote: Stoneroad (yes) Lettich (yes) Brown (yes) Stout (yes) Motion carried.

**2021 BUDGET:**

A draft copy of the proposed 2021 budget was presented to the Supervisors and briefly reviewed. The Supervisors continued their discussion regarding the fire company's request to increase the fire protection tax from .47 mills to .70 mills, beginning 2021. The Supervisors will continue review of the budget during the next meeting and resume discussion on the request to increase the fire protection tax.

The Secretary announced the Township was presented with a Workers Compensation dividend check totaling \$1,059.00 from Keystone Municipal Insurance Trust. The funds received represent a surplus earned from prior years.

The Secretary provided the Supervisors with a copy of the Dauphin County's Hazard Mitigation Municipal Worksheets. A brief discussion was held.

**SUPERVISORS REPORTS:**

**JERRY LETTICH:** No report.

**BENJAMIN BROWN:** No report.

**KEVIN STADHEIM:** Absent

**Road Report:**

- Roadmaster Crabb reported the electronics collected during fall cleanup were delivered to the Dauphin County Recycling Center. The Roadmaster noted he was told when he arrived that they were not expecting a delivery from the Township that day, even though correspondence sent to the Director indicates differently.
- The road crew is finishing up a couple of road projects.

**GLENN STONEROAD:****Upper Dauphin School District:**

Supr. Stoneroad advised an update will soon be provided regarding the UDA and Millersburg School District merger. Supr. Stoneroad suggested a letter of appreciation be sent to the school board expressing our gratitude for their approval to remove the delinquent school real estate taxes on the former Vicky's Valley Inn property. The Secretary to draft a letter for all Supervisors to sign during the next meeting.

**CYNTHIA STOUT:****Reliance Hose Company:**

Supr. Stout reported she recently consulted with fire company members regarding their request to consider increasing the fire protection tax. Supr. Stout noted Elizabethtown Borough has agreed to the increase.

**PUBLIC COMMENTS:**

Chairman Benjamin Brown called for public comments with no response.

**ANNOUNCEMENTS:**

Recreation Board: Wednesday, October 21, 2020 (8PM)

Supervisors: Thursday, November 5, 2020

Planning Commission: Monday, November 9, 2020

Authority: Tuesday, November 10, 2020

Public Hearing: Thursday, November 12, 2020

All meetings, unless otherwise indicated, are held at the municipal building and begin at 7 PM.

**ADJOURNMENT:**

There being no further business, Supr. Stoneroad made a motion to adjourn the meeting, second by Supr. Lettich. Motion carried. Meeting adjourned at 8:13 PM.

Respectfully submitted,



Donna M. Sitlinger, Secretary