

Washington Township Municipal Building
185 Manors Road
Elizabethville, PA 17023
January 19, 2021

The regular meeting of the Washington Township Board of Supervisors was held at the above place and date.

Chairman, Benjamin Brown called the meeting to order at 7:01 PM followed by the Pledge of Allegiance and a moment of silence.

Board Members Present:

Gerald Lettich Kevin Stadheim
Benjamin Brown Glenn Stoneroad

Board Member Absent:

Cynthia Stout

Administrators and Others Present:

Donna Sitlinger – Secretary
Chris Kocher, Member - Elizabethville Area Authority
Citizens – 3

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments with no response.

MINUTES:

The minutes of the Board of Supervisors January 4, 2021 organizational and regular meeting, were approved as presented by Supr. Stadheim, second by Supr. Stoneroad. Motion carried.

PAYMENT OF INVOICES:

General Fund: \$ 6,073.12
Street Light Fund: 888.68
Fire Hydrant Fund: 1,665.00

A motion was made by Supr. Lettich to approve the payment of the invoices, second by Supr. Stadheim. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

OTHER BUSINESS:

Chairman Brown recognized Chris Kocher, Board Member/ Township Representative of the Elizabethville Area Authority. Mr. Kocher provided a quarterly update on the operations of the sewer/water plant facility. A brief question period was held.

OLD BUSINESS:

Transportation Impact Assessment PSP

There was no new information to report regarding PennDOT's review of the PSP Highway Occupancy Permit Application. The developer plans to install a communications tower on the property and will be submitting a request to the Supervisors for a conditional use.

Proposal – State Drive Improvements

The Supervisors reviewed the Township Engineer's proposal for survey and roadway design services in regards to the proposed improvements to State Drive. After briefly reviewing the engineering fees proposed for the project, and considering obtaining a proposal from another engineering firm, it is the consensus of the Supervisors to table further discussion until the Solicitor and Roadmaster are present.

NEW BUSINESS:**Tax Claim Bureau – Interest Free Grace Period**

The Supervisors expressed no opposition to be included in Dauphin County's 30-day interest free grace period, to encourage the payment of unpaid 2020 real property taxes returned to Dauphin County Tax Claim Bureau for collection.

2022-2025 Tax Collector Compensation:

The Local Tax Collection Act requires the compensation for the position of elected tax collector be set no later than February 15th of the year of the municipal election. The compensation set would be effective beginning 2022 and end in 2025. After briefly reviewing the current annual compensation set at \$3500, and briefly questioning and receiving feedback from the current tax collector, Lori Brown, it is the consensus of the Supervisors to take the matter under consideration until the next meeting.

PSATS Convention

It was noted PSATS is now accepting registrations for those who wish to attend the convention in April.

2020 Financial Report

Secretary Sitlinger provided the Supervisors with a hard copy of the 2020 financial report comprising of the General, Liquid Fuels, Street Light, Fire Hydrant, and Recreation Funds. A brief review of the December 31, 2020 balances in checking/savings accounts were reviewed, along with detail of the revenues received and expenses disbursed during 2020.

A motion was made by Supr. Stoneroad to remit payment to Tru Green for the annual maintenance of the ballfield, only if a discount applies if paid by the last day in January, second by Supr. Lettich. Roll Call Vote: Stoneroad (yes) Stadheim (yes) Lettich (yes) Brown (yes) Motion carried.

Secretary Sitlinger advised an engagement letter to begin the review of the 2020 financial audit was submitted for signature from Zipay and Lettich. Alternate SEO, Mike Brown submitted his fee schedule and expressed his interest to continue as alternate sewage enforcement officer. The zoning map has been updated to reflect the Supervisor's approval regarding the curative amendment request to amend the zoning district of property parcel number 66-012-161. The Emergency Management coordinator advised he will need a new pager, the cost to replace is \$185.

SUPERVISORS REPORTS:

JERRY LETTICH: No report.

BENJAMIN BROWN: No report.

KEVIN STADHEIM:**Road Crew Report**

Supr. Stadheim reported the road crew is maintaining equipment.

GLENN STONEROAD:**UDA School District**

Supr. Stoneroad advised a meeting to continue discussions on the merger with Millersburg School District will be held early February.

CYNTHIA STOUT: Absent.

PUBLIC COMMENTS:

Chairman, Benjamin Brown called for public comments.

Robert Straub asked if the Township was notified of the demolition of the Elizabethville Borough Swimming Pool, with a response of no given.

ANNOUNCEMENTS:

Recreation Board: Wednesday, January 20, 2021 (8PM)

Planning Commission: Monday, February 1, 2021

Supervisors: Tuesday, February 2, 2021

Authority: Tuesday, February 9, 2021

All meetings, unless otherwise indicated, are held at the municipal building and begin at 7 PM.

ADJOURNMENT:

There being no further business, Supr. Lettich made a motion to adjourn the meeting, second by Supr. Stadheim. Motion carried. Meeting adjourned at 7:43 PM.

Respectfully submitted,



Donna M. Sitlinger

Secretary